Updating Enterprise Email GAL Data

Open the MilConnect website: http://milconnect.dmdc.mil

In the upper right corner, click on the "**Sign In**" button:

Sign In

If you have a Common Access Card (CAC), DFAS (myPay) Account or DoD Self-Service (DS) Logon, click the button below to sign in.
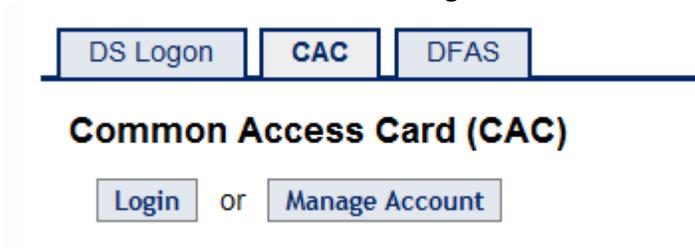
Sign In
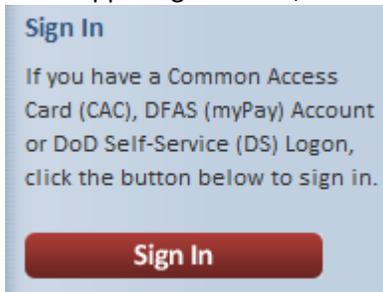
Click "**OK**" to accept the user agreement:

Self-Service Consent to Monitor

You are accessing a U.S. Government (USG) Information System (IS) that is provided for USG benefic

By using this IS (which includes any device attached to this IS), you consent to the following conditi

- The USG routinely intercepts and monitors communications on this IS for purposes including, bu defense, personnel misconduct (PM), law enforcement (LE), and counterintelligence (CI) investi

- At any time, the USG may inspect and seize data stored on this IS.

- While all personal identifying information (PII) data stored on this IS is protected under the Priv this IS, are not private, are subject to routine monitoring, interception, and search, and may be

- This IS includes security measures (e.g., authentication and access controls) to protect USG in

- Notwithstanding the above, using this IS does not constitute consent to PM, LE or CI investiga product, related to personal representation or services by attorneys, psychotherapists, or clerg confidential. See User Agreement for details.

OK

Click the "**CAC**" tab and then click "**Login**":

DS Logon | **CAC** | DFAS

Common Access Card (CAC)

Login or **Manage Account**

Once logged in, click the link to "**Update Gal Info**":

Depending on your status, you may have more than one persona tab (MIL, CIV, CTR, or NFG). You need to update your details on **ALL OF THEM**.

Under "**Duty Organization**", choose "**National Guard**":

Under "**Duty Sub Organization**", scroll down until you find "**—NG – Army National Guard – Nebraska**":

Type in your "**Job Title**"

Under "**Duty Installation/Location**", choose "**National Guard Facilities (Army and Air) State of Nebraska**":

Ensure that your duty address is correct:

Enter your phone number(s). These will be visible in the GAL. (Global Address List)

Click Submit. You should see green text at the top of your page stating that the information has been successfully updated to DEERS.

Repeat the above steps for each persona tab in your profile. (MIL, CIV, CTR, NFG, etc.)