



**SPP Event Application**  
**J7 Joint Forces Development Office**



**SPP Director:** LTC Shane P. Varejcka, 402-309-8361 shane.p.varejcka.mil@mail.mil

**SPP Coordinator:** TSgt Daniel J. Dibbern, 402-309-8325 daniel.j.dibbern.mil@mail.mil

**Applicant:**

Event Title: \_\_\_\_\_

Event Date: \_\_\_\_\_

Name: \_\_\_\_\_ Rank: \_\_\_\_\_

PMOS: \_\_\_\_\_ SMOS: \_\_\_\_\_ (AFSC for ANG)

Unit: \_\_\_\_\_

Home Address: \_\_\_\_\_

Cell #: \_\_\_\_\_ Email: \_\_\_\_\_

Preferred means of communication:            Cell            Email

**Skills/Experience** that qualify you to conduct the above event in accordance with the Purpose, Content, and Desired Outcome as Outlined in the Request for Support memorandum.

**Approval:**

Unit Commander: \_\_\_\_\_

Unit Commander Approval: \_\_\_\_\_

By signing the Unit Commander approves the above individual's participation in the State Partnership Program event on the dates stated on this form. The commander also certifies that the individual also possesses a high level of knowledge on the subject matter, is a good/excellent communicator, and professionalism.

Unit Commander Justification:

**Higher Headquarters:** (Group and Wing Signature Required for ANG Members)

Battalion POC: \_\_\_\_\_

Date: \_\_\_\_\_

Battalion POC Signature: \_\_\_\_\_

Brigade POC: : \_\_\_\_\_

Date: \_\_\_\_\_

Brigade POC Signature: : \_\_\_\_\_

**Receipt:**

J7 POC: \_\_\_\_\_

J7 POC Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Please review your application and packet for accuracy before you submit it. The application and packet must be received by the J7 Joint Forces Development Office by the suspense date on the Request for Support memorandum.**

Packets without the appropriate documents or a written explanation will not be processed for consideration. Applicants will use the following checklist to ensure proper documentation is submitted.

\_\_\_\_\_ Yes \_\_\_\_\_ No 1. Fully completed application

\_\_\_\_\_ Yes \_\_\_\_\_ No 2. ERB/ORB. Soldiers can download their validated Selection Board Record Brief ERB/ORB from <https://minuteman.ngb.army.mil/benefits> . (vMPF RIP FOR ANG)

\_\_\_\_\_ Yes \_\_\_\_\_ No 3. Four latest OERs/NCOERs. Applications must contain their most current NOCER/OER and if unavailable written explanation must be provided. If you do not have any OERs/NCOERs, a letter of recommendation or performance evaluation must be submitted on Soldiers not requiring an OER/NCOER.

\_\_\_\_\_ Yes \_\_\_\_\_ No 4. Current passing semi-annual weigh-in on TAG-NE 600-9, DA Form 5500/5501 must be submitted if required. Weigh-in must be within 6 months of suspense date on the Request for Support memorandum. (not applicable for ANG)

\_\_\_\_\_ Yes \_\_\_\_\_ No 5. Any additional information/memorandum/letters of recommendations/certificates/DA Form 1059 may be submitted that you feel will help qualify your application.