

NEBRASKA NATIONAL GUARD  
HUMAN RESOURCES OFFICE  
2433 NORTHWEST 24<sup>TH</sup> STREET  
LINCOLN, NEBRASKA 68524

**ACTIVE GUARD RESERVE VACANCY ANNOUNCEMENT**

**Announcement Number:** AGR-AR-23-010

**Closing Date:** 1 December 2022

**Position Title:** Aviation Safety Officer

**Location:** AASF #2, Grand Island, NE

**Military Grade Range:** Minimum: CW2/W2 - Maximum: CW4/W4

**Military Requirements:** Designated assignment for this position is 153L/154F. Selected individual must become MOS and UH-72/CH-47 qualified within one year of AGR start date. Must have a current flight physical. Must have and maintain a Secret security clearance. **Applicants will review the qualifications for the award of this MOS in Department of the Army Pamphlet (DA PAM) 611-21**

<https://www.milsuite.mil/book/groups/smartbookdapam611-21> for further demand rating and qualifications for initial award of MOS. Failure to review these qualifications may result in the applicant not being eligible for the position.

**Area of Consideration:** All members of the Nebraska Army National Guard and those eligible to become a members in the rank of CW2 to CW4 may submit applications for this position **AGR's within 24 months of initial tour or 18 months of assignment or reassignment of closing date of this announcement require a stabilization waiver. Stabilization waiver request must be submitted with application by closing date. Qualified applicants will be referred to the selecting official in the following order.**

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**Area 1:** Lateral Transfers of **on-board** AGR personnel (CW4/W4).

**Area 2:** NA

**Area 3:** Transfer of **on-board** AGR personnel (CW3/W3).

**Area 4:** Current Warrant Officers of the Nebraska Army National Guard and those eligible to become a member in the rank of CW2 to CW4.

**General Requirements:**

1. The ability to perform administrative/technical duties required for the position.
2. The ability to communicate effectively, both orally and in writing.
3. The ability to work as part of upper-level staff.
4. Must be a Pilot in Command and meet all flight hour requirements for current airframe.
5. Must be Aviation Safety qualified within one year of accepting position.

**Summary of duties:** The position is responsible for providing instruction, evaluation and examination of rated pilots, and instructor pilots in flying techniques and methods of instruction, examination, and evaluation. Instruction involves basic and advanced techniques for flying aircraft using instruments. Incumbent is also responsible to the Facility Commander for all aspects of aviation/ground safety matters. Serves as Aviation Safety Officer (ASO) carrying out a variety of duties to provide a productive aviation safety program for the Army Aviation Support Facility. If assigned this duty the individual is required to successfully complete training in accordance with Federal laws, DoD and Army regulations before assuming any safety duties. Provides assistance to the AASF Commander concerning all areas of safety to implement and monitor the safety program by conducting scheduled and unscheduled surveys, monitoring the flight schedule for crew assignments, reading appropriate messages, distributing safety literature, planning and facilitating safety meetings, and providing advice to the different divisions as needed. Maintains the safety HAZLOG. Responsible for the AASF pre accident plan. Prepares for safety, environmental, hazardous communication, occupational health, and other inspections. Responsible for the aviation safety stand-down in conjunction with the aviation units. Ensures all required reports are completed in a timely manner, maintains an up to date safety file to include appropriate follow up records for Abbreviated Aviation Accident Reports (AAAR), surveys

and meetings. Incumbent attends meetings on behalf of the AASF Commander, serves as an advisor to the AASF Commander on all matters having to do with air safety and serves as a member of the safety council.

## Applications submitted in multiple attachments will not be accepted!

### Application Instructions:

Please read the application instructions as there have been changes to the application and process for applying.

### !!! IMPORTANT NOTICE!!!

Applications will be screened after the job closing date, not prior. Please review your application for accuracy before you submit it to HRO. Nothing will be added to the application after 1600 hrs on the closing date.

E-mail may be sent to <mailto:ng.ne.nearng.list.hro-agr-job-apps@army.mil> with a subject line of "Job Application AGR-AR-\_\_-\_\_ (list job announcement number)". Encrypted emails can be accomplished using DoD Safe at <https://safe.apps.mil>. Electronic applications will be submitted as one attachment. Applications submitted in multiple attachments will not be accepted. Applications or attachments which are unreachable or cannot be opened will not be accepted or considered.

\* Candidates may apply by submitting a completed *Application for Active Guard/Reserve (AGR) Position*, NGB Form 34-1. Reference AR 135-18 Para 2-3 and NGR 600-5 Para 2-4 the following documents must be submitted. Packets without the appropriate documents or a written explanation will not be processed for interviews. Applicants will use the following checklist to ensure proper documentation is submitted.

Yes  No 1. Application for Active Guard/Reserve (AGR) Position, **NGB Form 34-1, dated 20131111**. This form can be downloaded from the **Nebraska National Guard Opportunities webpage**. **Previous versions of the form will not be accepted**. Application must be signed and written explanations for YES answers must be provided within the application packet. \_\_\_(Initials)

Yes  No 2. ERB/ORB. Download your validated **Selection Board Record Brief ERB/ORB** from <https://minuteman.ngb.army.mil/benefits>. **Enlisted applicants who are not MOS qualified for the announced position must include ASVAB scores on their ERB**. \_\_\_(Initials)

Yes  No 3. Last five OER's/NCOER's. Applications must contain their most current OER/NCOER and if unavailable written explanation must be provided. A letter of recommendation or performance must be submitted if you don't have any OER's/NCOER's. \_\_\_(Initials)

Yes  No 4. NGB 23 (RPAM). All Army National Guard Soldiers must submit a NGB 23 dated **within 6 months of closing date**. \_\_\_(Initials)

N/A  Yes  No 5. Statement of all active duty performed (DD 214, DD 215, DD 220). You can find these forms in your IPERMS <https://iperms.hrc.army.mil/rms/login.jsp> DD 214/215/220 are not required for current on-board AGRs. \_\_\_(Initials)

Yes  No 6. Individual Training Report (ITR) form DTMS showing APFT and Height/Weight. **The last APFT score must be passing and with a date of 1 January 2019 or later for M-Day and after 1 July 2019 for AGR. Height Weight is considered current within 6 months of closing date**. You must provide written explanation if you are unable to provide the last 4 APFT scores. \_\_\_(Initials)

Yes  No 7. IMR (Individual Medical Readiness) <https://medpros.mods.army.mil/medprosnew/secure/medical/imr.aspx> with a record **PHA completion date within 12 months of closing date**. \_\_\_(Initials)

Yes  No 8. If you are on a profile include a current DA 3349. Any PULHES with a 3 or 4 must be supported with medical fit for duty waiver (MMRB or MAR2). \_\_\_(Initials)

\_\_\_ **Yes** \_\_\_ **No** 9. Any additional information/memorandums/letters of recommendation may be submitted that you feel will help qualify your application or for any "no" responses identified on this checklist.  
\_\_\_(Initials)

*To qualify for initial entry in the AGR Program applicants must meet the eligibility requirements in AR 135-18 paragraphs 2-1, 2-2, and 2-3. IAW AR 600-8-2, Flagged ARNG and US Army Reserve (USAR) soldier may not apply for AD or ADT.*

*In order to comply with United States Department of Defense (DoD) requirements and ensure the safety and security of the missions, programs, property and personnel of the Nebraska Military Department and Nebraska National Guard, employees must obtain the appropriate background investigation and maintain the level of security clearance assigned to their respective work.*

*Failure to obtain and maintain the designated type of security clearance/background check required for the respective work, may result in a job offer being rescinded, separation of employment, and/or other actions as may be deemed in the best interest of the agency.*

*Prior to appointment individuals must meet the security clearance requirements for the position or submit the required documents to the Nebraska National Guard Personnel Security Manager for processing the appropriate investigation. Required forms for AGR positions – SF 86, PSIP Initiation Form, Birth Certificate (or other proof of citizenship) and Fingerprints. Technician positions also require the OF 306 and Application/Resume.*

*The use of official mail to forward employment applications is prohibited. Applications submitted using government postage will not be considered.*

*Applications may be submitted by e-mail, postal mail, or hand-delivered to the HRO no later than 1600 hours on the closing date. Applications received after the closing time will not be considered for the position.*

**Mail applications to:** NE National Guard  
Human Resource – AGR Branch  
2433 NW 24<sup>th</sup> Street  
Lincoln, NE 68524

*The HRO is not responsible for any malfunctions when using electronic means to transmit job applications. Applicants may verify receipt of their application telephonically or via email.*

***The Nebraska National Guard is an equal opportunity employer; we do not discriminate on the basis of race, gender, sexual orientation, religion, national origin or ethnicity.***