

NEBRASKA NATIONAL GUARD
HUMAN RESOURCES OFFICE
2433 NORTHWEST 24TH STREET
LINCOLN, NEBRASKA 68524

NATIONWIDE ACTIVE GUARD RESERVE VACANCY ANNOUNCEMENT
ONE TIME OCCASIONAL TOUR

****Initial OTOT order will end on 30 April 2022, with continuation dependent on FTUS authorizations****

Announcement Number: AGR-AR-22-035

Closing Date: 25 January 2022

Position Title: UNK Senior Military Instructor

Locations: RRB, Kearney, NE

Military Grade Range: Minimum SGT/E5 - Maximum SSG/E6

Military Requirements: Designated MOS for this position is 00F/immaterial. Must be able to obtain and maintain a Secret Security Clearance. **Applicants will review the qualifications for the award of this MOS in the Department of the Army Pamphlet (DA PAM) 611-21. Failure to review these qualifications may result in the applicant not being eligible for the position.**

Area of Consideration: All members of the Nebraska Army National Guard and individuals' eligible to become members with a minimum rank of SGT/E5 may submit applications for this position.

Qualified applicants will be referred to the selecting official in the following order.

Applicants for all areas must obtain/be eligible to obtain SQI4 and/or meet MOS 79T prerequisites.

Area 1: N/A

Area 2: N/A

Area 3: N/A

Area 4: All members of the Nebraska Army National Guard and individual's eligible to become members with a minimum rank of SGT/E5.

General Requirements:

1. Must submit DA 7424 and DD 369 (background check with local law enforcement) with the application and complete favorable "Live Scan".
2. Must have favorable report on the sex offender's registry and urinalysis testing.
3. Must have a NACLC without any adverse actions.
4. Screening of local personnel files and complete behavioral health assessment.
5. Selected agrees to live within 60 miles of duty location address, waivable by the RRB Commander.
6. Selected agrees to work weekends and evenings as the position and circumstances require.
7. Selected individual must possess a valid state driver's license.
8. Must possess current physical.

Summary of Duties: Serves as a Military Science Instructor (MSI) in a Reserve Officers' Training Corps (ROTC) program at the University of Nebraska-Kearney (UNK). MSI will report to the UNK Assistant Professor of Military Science site OIC. Selected individual is responsible for training Cadets on all pre-commissioning tasks with emphasis on Warrior Tasks and Battle Drills, and Troop Leading Procedures; ensures all training aids and support materials are current and available for each training session. They will assist in the planning and execution of all training exercises and monitor Cadet development and issue performance counseling's as needed. Assists in the recruiting program and helps brand the Army and National Guard image at the University. Provides guidance and direction for the Physical Readiness Training (PRT) program, as well as Color Guards, Ranger Challenge, and all other ROTC events and teams. Supports maintenance of facilities, GSAs, and all organizational property.

Application Instructions:

Please read the entire application instructions as there have been changes to the application and process for applying.

!!! IMPORTANT NOTICE!!!

Applications will be screened after the job closing date, not prior. Please review your application for accuracy before you submit it to HRO. Nothing will be added to the application after 1600 hrs CST on the closing date.

E-mail may be sent to <mailto:ng.ne.nearng.list.hro-agr-job-apps@mail.mil> with a subject line of "Job Application AGR-AR-__-__ (list job announcement number)". Encrypted emails can be accomplished using DoD Safe at <https://safe.apps.mil>. Electronic applications will be submitted as one attachment. Applications submitted in multiple attachments will not be accepted. Applications or attachments which are unreachable or cannot be opened will not be accepted or considered.

* Candidates may apply by submitting a completed *Application for Active Guard/Reserve (AGR) Position*, NGB Form 34-1. Reference AR 135-18 Para 2-3 and NGR 600-5 Para 2-4 the following documents must be submitted. Packets without the appropriate documents or a written explanation will not be processed for interviews. Applicants will use the following checklist to ensure proper documentation is submitted.

Yes No 1. Application for Active Guard/Reserve (AGR) Position, NGB Form 34-1, dated 20131111. This form can be downloaded from the Nebraska National Guard Opportunities webpage. Previous versions of the form will not be accepted. Application must be signed and written explanations for YES answers must be provided within the application packet. ___(Initials)

Yes No 2. ERB/ORB. Download your validated Selection Board Record Brief ERB/ORB from <https://arngg1.ngb.army.mil/SelfService/Careercenter/RBMain.aspx>. Enlisted applicants who are not MOS qualified for the announced position must include ASVAB scores on their ERB. ___(Initials)

Yes No 3. Last five OER's/NCOER's. Applications must contain their most current OER/NCOER and if unavailable written explanation must be provided. A letter of recommendation or performance must be submitted if you don't have any OER's/NCOER's. ___(Initials)

Yes No 4. NGB 23 (RPAM). All Army National Guard Soldiers must submit a NGB 23 dated within 6 months of closing date. For non ARNG members, contact the AGR Branch for other options. ___(Initials)

Yes No 5. Statement of all active duty performed (DD Form 214, DD Form 215, DD Form 220, or any other forms that show active duty service). Statement of all Active Duty performed IS NOT REQUIRED FOR AGR PERSONNEL.

Yes No 6. Your last 4 Army Physical Fitness Test documented on a DA 705(s). The last APFT score must be passing and with a date of 1 January 2019 or later for M-Day and after 1 July 2019 for AGR. You must provide written explanation if you are unable to provide the last 4 APFT scores. ___(Initials)

Yes No 7. Current passing semi-annual weigh-in documented on TAG NE 600-9, DA5500/5501 or DA 705. DA 5500/01's are required for Soldiers who exceed the weight for height Table B-1, AR 600-9. For non ARNG members, the DA 705 will be document of record. Current is within 6 months of closing date. ___(Initials)

Yes No 8. IMR (Individual Medical Readiness) or Flight Physical <https://medpros.mods.army.mil/medprosnew/secure/medical/imr.aspx> with a record PHA completion date within 12 months of closing date. ___(Initials)

Yes No 9. Applicants will be screened for profiles (the DA 3349 is not required to be sent) . Temporary profiles MUST be cleared prior to AGR start date. Any permanent profiles with a PULHES of 3 or 4 must be supported with a Medical Fit for Duty. ___(Initials)

Yes No 10. Copy of Social Security Card. ___(Initials)

___ **Yes** ___ **No** 11. Any additional information/memorandums/letters of recommendation may be submitted that you feel will help qualify your application or for any “no” responses identified on this checklist. ___(Initials)

___ **Yes** ___ **No** 12. Requirements and documents specific to positions requiring Suitability determination, reference Army Directive 2018-16, dated 8 November 2018. Forms are available at <http://ne.ng.mil/Resource/Pages/Job-Announcements.aspx>

- a. DA Form 7424, Sensitive Duty Assignment Eligibility Questionnaire. ___(Initials)
https://armypubs.army.mil/ProductMaps/PubForm/Details.aspx?PUB_ID=1007141
- b. DD Form 369, Police Records Check include all address you have lived, worked or went to school in the last 7 years. ___(Initials)
<https://ne.ng.mil/Resource/Documents/DD-Form-369.pdf>
- c. Statement of understanding for new or on board AGR for Positions Requiring Suitability 2018 as applicable. ___(Initials) <https://ne.ng.mil/Resource/Pages/Job-Announcements.aspx>

To qualify for initial entry in the AGR Program applicants must meet the eligibility requirements in AR 135-18 paragraphs 2-1, 2-2, and 2-3. IAW AR 600-8-2, Flagged ARNG and US Army Reserve (USAR) soldier may not apply for AD or ADT.

In order to comply with United States Department of Defense (DoD) requirements and ensure the safety and security of the missions, programs, property and personnel of the Nebraska Military Department and Nebraska National Guard, employees must obtain the appropriate background investigation and maintain the level of security clearance assigned to their respective work.

Failure to obtain and maintain the designated type of security clearance/background check required for the respective work, may result in a job offer being rescinded, separation of employment, and/or other actions as may be deemed in the best interest of the agency.

Prior to appointment individuals must meet the security clearance requirements for the position or submit the required documents to the Nebraska National Guard Personnel Security Manager for processing the appropriate investigation. Required forms for AGR positions – SF 86, PSIP Initiation Form, Birth Certificate (or other proof of citizenship) and Fingerprints. Technician positions also require the OF 306 and Application/Resume.

The use of official mail to forward employment applications is prohibited. Applications submitted using government postage will not be considered.

Applications may be submitted by e-mail, postal mail, or hand-delivered to the HRO no later than 1600 hours on the closing date. Applications received after the closing time will not be considered for the position.

Mail applications to: NE National Guard
Human Resource – AGR Branch
2433 NW 24th Street
Lincoln, NE 68524

The HRO is not responsible for any malfunctions when using electronic means to transmit job applications. Applicants may verify receipt of their application telephonically or via email.

The Nebraska National Guard is an equal opportunity employer; we do not discriminate on the basis of race, gender, sexual orientation, religion, national origin or ethnicity.