

**NEBRASKA NATIONAL GUARD  
HUMAN RESOURCES OFFICE  
2433 NORTHWEST 24<sup>TH</sup> STREET  
LINCOLN, NEBRASKA 68524**

**ACTIVE GUARD RESERVE VACANCY ANNOUNCEMENT**

**Announcement Number:** AGR-AR-22-011

**Closing Date:** 1 December 2021

**Position Title:** Advanced Culinary NCO / Readiness  
NCO

**Location:** 901<sup>st</sup> Quartermaster Platoon,  
Kearney, NE

**Military Grade Range:** Minimum SGT/E5 - Maximum SSG/E6

**Military Requirements:** Designated MOS for this position is 92G30 (92Y experience preferred). Selected individual must become MOS qualified within one year from date of selection. Must be able to obtain and maintain a SECRET security clearance. **Applicants will review the qualifications for the award of this MOS in Department of the Army Pamphlet (DA PAM) 611-21 for further demand rating and qualifications for initial award of MOS. Failure to review these qualifications may result in the applicant not being eligible for the position.**

**Area of Consideration:** All Soldiers of the Nebraska Army National Guard in the rank of SGT/E5 and above may submit applications for this position. **AGRs within 24 months of initial tour or 18 months of assignment or reassignment of closing date of this announcement requires a stabilization waiver. Stabilization waiver request must be submitted with application by closing date.**

**Qualified applicants will be referred to the selecting official in the following order.**

**Area 1:** Lateral Transfers of **on-board** AGR personnel. (SSG/E6) eligible to attain MOS 92G

**Area 2:** Select Train Educate Promote List (STEP) of **on-board** AGR CPMOS qualified (SGT/E5, 92G).

**Area 3:** Transfer of **on-board** AGR personnel (SGT/E5) eligible to attain 92G MOS.

**Area 4:** All members of the Nebraska Army National Guard holding the rank of SGT/E5 and above. This position is SSG/E6 and a reduction will be required for any selected applicants above the rank/grade SSG/E6 prior to AGR start date.

**General Requirements:**

1. The ability to develop procedural guidance.
2. The ability to communicate both orally and in writing.
3. The ability to work with automation equipment and information technology systems.
4. Must be able to obtain SECRET clearance.
5. The ability to apply time management techniques.

**Summary of Duties:** Responsible for all pay, personnel, administrative and logistical activities and readiness status. Receives, inspects, inventories, loads, unloads, segregates, stores, issues, delivers, and turns in organization and installation supplies and equipment. Operates unit level computers. Prepares all unit/organizational supply documents. Maintains automated supply systems for accounting of organization and installation supplies and equipment. Schedules and performs preventive and organizational maintenance. Inspects completed work for accuracy and compliance with established procedures. Reviews and annotates changes to unit material condition status report. Post transactions to property books and transaction files. Determines method of obtaining relief from lost, damaged, and destroyed supply items. Ensure input of MOSQ, NCOES, individual and collective training is completed through DTMS, ATRRS, and AFCOS. Manage all personnel and pay actions for the unit through IPPS-A, RCAS, MyUnitPay, DTS, iPERMS, and EPS. Manage the unit's readiness through DRRS-A.

## 10-92G. MOS 92G--Culinary Specialist CMF 92

a. *Major duties.* Supervise, prepare and serve food in a field or garrison operation. Duties for MOS 92G at each skill level are:

(1) *MOSC 92G10.* Perform preliminary food preparation procedures. Prepare menu items listed on the production schedule. Bakes, fries, braises, boils, simmers, steams and sautés as prescribed by Army recipes. Prepare serving line, garnish food items and apply food protection and sanitation measures in a field and garrison environment. Receive and stores subsistence items. Create Class I requirements using the Army Food Service Management Information System. Ensure proper and complete Class I Operational Rations are assembled for distribution from the Subsistence Platoon to supported Field Feeding Teams. Perform general housekeeping duties. Operate, maintain, and clean field kitchen equipment. Erect, strike, and store field kitchens. Perform preventive maintenance on garrison and field kitchen equipment.

(2) *MOSC 92G20.* Perform duties shown in previous skill level and provide technical guidance to subordinate Soldiers in garrison and field kitchen operations. Ensure proper procedure and food temperature guidelines are adhered to during food preparation. Direct safety, security and fire prevention procedures. Perform shift supervision and inspection functions.

(3) *MOSC 92G30.* Perform duties shown in previous skill level when required and prepare complex menu items. Supervise shift, unit, or consolidated food service operations in field or garrison environments. Establish operating and work procedures, inspect dining, food preparation/storage areas and dining facility personnel. Determine subsistence requirements. Request, receive and account for subsistence items. Review support requests and ensure proper and complete Class I Operational Rations are assembled for distribution from the Subsistence Platoon to supported Field Feeding Teams. Apply food service accounting procedures. Prepare production schedule and make necessary menu adjustments. Establish, administer and maintain OJT and apprenticeship training programs. Prepare technical, personnel and administrative reports concerning food service operations. Implement emergency, disaster and combat feeding plans. Coordinate logistical support.

(4) *MOSC 92G40.* Perform duties shown in previous skill level when required and assign personnel to duty positions. Coordinate with food service officer, food advisor and food operations NCOs. Coordinate with TISA, facility engineers and veterinary activity. Plan and implement menus to ensure nutritionally balanced meals. Ensure accuracy of accounting and equipment records. Develop and initiate Standard Operating Procedures and safety, energy, security and fire prevention programs. Evaluate contract food service operations. Ensure contractors compliance with food service contract operations.

(5) *MOSC 92G50.* Develop, coordinate, implement, advise and evaluate command food service programs. Monitor requests for food items and equipment. Develop and analyze menus and coordinates menu substitutions. Evaluate operation of garrison and field kitchens, food service training facilities and maintenance of equipment. Survey individual preferences, food preparation and food conservation. Prepare reports, studies and briefings on food service operations. Provide assistance to food service officers and NCOs.

b. Physical demands rating and qualifications for initial award of MOS. The food service specialists must possess the following qualifications:

(1) A physical demands rating of Significant (Gray).

(2) A physical profile of 222332.

(3) Normal color vision.

(4) Per AR 600-8-19, promotion to MSG and SGM requires an interim secret eligibility or higher.

(5) Qualifying scores.

(a) A minimum score of 90 in aptitude area OF in Armed Services Vocational aptitude Battery (ASVAB) tests administered prior to 2 January 2002.

(b) A minimum score of 85 in aptitude area OF on ASVAB tests administered on and after 2 January 2002.

(c) A minimum OPAT score of Standing Long Jump (LJ) – 0140 cm, Seated Power Throw (PT) – 0400 cm, Strength Deadlift (SD) – 0140 lbs., and Interval Aerobic Run (IR) – 0040 shuttles in Physical Demand Category in “Significant” (Gray).

**Applications submitted in multiple attachments will not be accepted!**

**Application Instructions:**

Please read the application instructions as there have been changes to the application and process for applying.

**!!! IMPORTANT NOTICE!!!**

Applications will be screened after the job closing date, not prior. Please review your application for accuracy before you submit it to HRO. Nothing will be added to the application after 1600 hrs on the closing date.

E-mail may be sent to <mailto:ng.ne.nearng.list.hro-agr-job-apps@mail.mil> with a subject line of "Job Application AGR-AR-\_\_-\_\_ (list job announcement number)". Encrypted emails can be accomplished using DoD Safe at <https://safe.apps.mil>. Electronic applications will be submitted as one attachment. Applications submitted in multiple attachments will not be accepted. Applications or attachments which are unreachable or cannot be opened will not be accepted or considered.

\* Candidates may apply by submitting a completed *Application for Active Guard/Reserve (AGR) Position*, NGB Form 34-1. Reference AR 135-18 Para 2-3 and NGR 600-5 Para 2-4 the following documents must be submitted. Packets without the appropriate documents or a written explanation will not be processed for interviews. Applicants will use the following checklist to ensure proper documentation is submitted.

Yes  No 1. Application for Active Guard/Reserve (AGR) Position, **NGB Form 34-1, dated 20131111**. This form can be downloaded from the **Nebraska National Guard Opportunities webpage**. **Previous versions of the form will not be accepted**. Application must be signed and written explanations for YES answers must be provided within the application packet. \_\_\_(Initials)

Yes  No 2. ERB/ORB. Download your validated Selection Board Record Brief ERB/ORB from <https://minuteman.ngb.army.mil/benefits>. **Enlisted applicants who are not MOS qualified for the announced position must include ASVAB scores on their ERB**. \_\_\_(Initials)

Yes  No 3. Last five OER's/NCOER's. Applications must contain their most current OER/NCOER and if unavailable written explanation must be provided. A letter of recommendation or performance must be submitted if you don't have any OER's/NCOER's. \_\_\_(Initials)

Yes  No 4. NGB 23 (RPAM). All Army National Guard Soldiers must submit a NGB 23 dated **within 6 months of closing date**. For non ARNG members, contact the AGR Branch for other options. \_\_\_(Initials)

Yes  No 5. Statement of all active duty performed (DD Form 214, DD Form 215, DD Form 220, or any other forms that show active duty service). **Statement of all Active Duty performed is not required for AGR personnel**.

Yes  No 6. Your last 4 Army Physical Fitness Test documented on a DA 705(s). **The last APFT score must be passing and with a date of 1 January 2019 or later for M-Day and after 1 July 2019 for AGR**. You must provide written explanation if you are unable to provide the last 4 APFT scores. \_\_\_(Initials)

Yes  No 7. Current passing semi-annual weigh-in documented on TAG NE 600-9, DA5500/5501 or DA 705. DA 5500/01's are required for Soldiers who exceed the weight for height Table B-1, AR 600-9. For non ARNG members, the DA 705 will be document of record. **Current is within 6 months of closing date**. \_\_\_(Initials)

Yes  No 8. IMR (Individual Medical Readiness) or Flight Physical <https://medpros.mods.army.mil/medprosnew/secure/medical/imr.aspx> with a record **PHA completion date within 12 months of closing date**. \_\_\_(Initials)

**Yes**  **No** 9. Applicants will be screened for profiles (the DA 3349 is not required to be sent) . Temporary profiles MUST be cleared prior to AGR start date. Any permanent profiles with a PULHES of 3 or 4 must be supported with a Medical Fit for Duty. \_\_\_(Initials)

**Yes**  **No** 10. Any additional information/memorandums/letters of recommendation may be submitted that you feel will help qualify your application or for any “no” responses identified on this checklist. \_\_\_(Initials)

*To qualify for initial entry in the AGR Program applicants must meet the eligibility requirements in AR 135-18 paragraphs 2-1, 2-2, and 2-3. IAW AR 600-8-2, Flagged ARNG and US Army Reserve (USAR) soldier may not apply for AD or ADT.*

*In order to comply with United States Department of Defense (DoD) requirements and ensure the safety and security of the missions, programs, property and personnel of the Nebraska Military Department and Nebraska National Guard, employees must obtain the appropriate background investigation and maintain the level of security clearance assigned to their respective work.*

*Failure to obtain and maintain the designated type of security clearance/background check required for the respective work, may result in a job offer being rescinded, separation of employment, and/or other actions as may be deemed in the best interest of the agency.*

*Prior to appointment individuals must meet the security clearance requirements for the position or submit the required documents to the Nebraska National Guard Personnel Security Manager for processing the appropriate investigation. Required forms for AGR positions – SF 86, PSIP Initiation Form, Birth Certificate (or other proof of citizenship) and Fingerprints. Technician positions also require the OF 306 and Application/Resume.*

*The use of official mail to forward employment applications is prohibited. Applications submitted using government postage will not be considered.*

*Applications may be submitted by e-mail, postal mail, or hand-delivered to the HRO no later than 1600 hours on the closing date. Applications received after the closing time will not be considered for the position.*

**Mail applications to:** NE National Guard  
Human Resource – AGR Branch  
2433 NW 24th Street  
Lincoln, NE 68524

*The HRO is not responsible for any malfunctions when using electronic means to transmit job applications. Applicants may verify receipt of their application telephonically or via email.*

***The Nebraska National Guard is an equal opportunity employer; we do not discriminate on the basis of race, gender, sexual orientation, religion, national origin or ethnicity.***