

**NEBRASKA ARMY NATIONAL GUARD  
DIRECTORATE OF PERSONNEL ADMINISTRATION  
ENLISTED PROMOTION SECTION  
2433 NW 24<sup>th</sup> STREET  
LINCOLN, NEBRASKA 68524**

***TRADITIONAL VACANCY ANNOUNCEMENT***

**Announcement Number:** 21-PMPAA-1021

**Closing Date:** Open Until Filled

**Position Title & Unit:** Public Affairs Sergeant,  
111<sup>th</sup> Public Affairs Detachment

**Location:** Lincoln, NE

**Military Grade Range:** Minimum SPC/E4 - Maximum SSG/E6

**Military Requirements:** Designated CPMOS for this position 46S. A security eligibility of SECRET is required for this role. Must meet the physical demands requirements and qualifications of DA Pam 611-21. MOS qualification, if required, must be completed IAW current policy and training guidance. Selected individual may incur additional training requirements for SQI and/or ASI requirements for the duty position (see unit specific requirements below). The qualifications for the award of this MOS can be found in DA Pam 611-21.

**Area of Consideration:** All eligible and available members of the Nebraska Army National Guard serving in the grade range listed above. In order to be promoted in this position, the Soldier must be fully qualified for promotion IAW AR 600-8-19.

**General Requirements:**

1. Currently assigned SPC/E4 - SSG/E6 of the Nebraska Army National Guard
2. Not currently "Flagged from Favorable Personnel Actions", under a "Bar to Reenlistment", or defined as "Stagnant".
3. Meet other requirements as stated in **Military Requirements** above.

**Summary of Duties:** Performs duties in the preceding level of skill. The Public Affairs NCO may serve as the commander's senior enlisted public affairs advisor; supports public affairs and operations plans and orders; provides tactical and technical guidance to subordinates and professional support to both subordinates and superiors in accomplishment of their duties; supervises the administration of the Army Public Affairs program and activities; supervises and reviews information products for release; supervises multimedia television broadcast sections or elements; prepares work schedules and assigns tasks based on operational requirements. The Public Affairs NCO participates in staff processes and procedures and provides support and supervision to media facilitation, public affairs and common skills training, public affairs planning, and community engagement.

**Other Unit Unique Considerations/Requirements:** None

**Application Instructions:** Submit a completed "Traditional NCO Vacancy Application" by e-mail to "ng.ne.nearng.list.g1-epm@mail.mil" with a subject line of "**Vacancy Application 21-PMPAA-1021**" or in hard copy to the G1 office no later than 1600 hours on the closing date. Electronic applications must be in PDF format on one single attachment. The use of official mail to forward employment applications is prohibited. Applications or attachments which are unreadable or cannot be opened will not be accepted or considered. DPA is not responsible for any malfunctions when using electronic means to transmit job applications. Applicants may verify receipt of their application telephonically by calling (402)309-8152.

**10-46S. MOS 46S—Public Affairs Mass Communication Specialist, CMF 46 (Effective 20181001)**

*Major Duties.* The public affairs mass communication specialist participates in and assists with the execution, supervision and administration of successful Army Public Affairs programs and activities in support of Theater Army, joint, interagency, intergovernmental, multinational and unified operations. Public affairs mass communication specialists provide direct public affairs support through the planning, coordination, execution and supervision of public affairs operations to inform internal and external audiences, media and key publics. The public affairs mass communication specialist is a professional communicator, employing modern technology, equipment and information systems to collect, process and rapidly deliver print and broadcast multimedia products in support of expeditionary and campaign public affairs operations. The public affairs mass communication specialist is trained and equipped to fulfill the public affairs functions of public information, command information and community engagement. The public affairs mass communication specialist supports public affairs operations through the public affairs core tasks to conduct public communication, media facilitation, public affairs training and planning. The public affairs mass communication specialist releases official information about Army personnel, materiel, activities and operations through news releases, media engagements, press conferences and social media and Internet-based platforms. The public specialist performs unit level maintenance on assigned equipment and performs operator maintenance on assigned vehicles and generators. The public affairs mass communication specialist may be assigned to brigade combat teams, multifunctional brigades, divisions, corps, Theater Army staff sections, separate public affairs units, and broadcast communications under the Defense Media Activity. The public affairs mass communication specialist may volunteer for assignment with Special Forces and Airborne units. The CMF is primarily non-accession in the active component and primarily initial accession in the reserve components (ARNG/USAR). Duties for MOS 46S at each skill level are:

(1) *MOSC 46S10.* The public affairs mass communication specialist conducts digital news gathering; collects, processes and delivers multimedia and Internet-based news releases and information products, articles, digital photographs and digital broadcast packages of Army personnel, materiel, activities and operations for release to key publics and internal and external audiences; performs as a writer, photographer, videographer, and public affairs representative; prepares commercial-quality digital content for release through radio, television, multimedia and Internet-based mediums; performs operator-level maintenance on assigned equipment. The Public affairs mass communication specialist provides limited support to media facilitation, public affairs training, public affairs planning and community engagement.

(2) *MOSC 46S20.* Performs duties in the preceding level of skill. The Public Affairs Sergeant is an expert on public affairs activities, core tasks, tenets and characteristics; provides training and technical guidance to subordinates; serves as a first-line supervisor in public affairs operations; reviews public information products for security, accuracy, policy, and propriety; performs all functions of digital news gathering and digital content production for documentation and release to global and domestic audiences; performs as a writer, photographer, producer, editor, and public affairs representative; participates in or supervises the operations of a broadcast section, team or detachment; performs operator-level maintenance on assigned equipment vehicles and generators. The Public Affairs SGT provides support to media facilitation, public affairs and common skills training, public affairs planning and community engagement.

(3) *MOSC 46S30.* Performs duties in the preceding level of skill. The Public Affairs NCO may serve as the commander's senior enlisted public affairs advisor; supports public affairs and operations plans and orders; provides tactical and technical guidance to subordinates and professional support to both subordinates and superiors in accomplishment of their duties; supervises the administration of the Army Public Affairs program and activities; supervises and reviews information products for release; supervises multimedia television broadcast sections or elements; prepares work schedules and assigns tasks based on operational requirements. The Public Affairs NCO participates in staff processes and procedures and provides support and supervision to media facilitation, public affairs and common skills training, public affairs planning, and community engagement.

b. *Physical demands rating and qualifications for initial award of MOS.* The public affairs mass communication specialist must possess the following qualifications:

(1) Physical demands rating of Medium.

(2) A physical profile of 211121.

(3) Normal color vision.

(4) Qualifying scores.

(a) A minimum score of 110 in aptitude area GT on ASVAB tests administered prior to 1 July 2004.

(b) A minimum score of 107 in aptitude area GT on ASVAB tests administered on and after 1 July 2004.

(5) *Training specifications.* MOS training is mandatory for all three service components: AC/ARNG/USAR. Soldiers must graduate the Mass Communication Foundations Course at the Defense Information School (School: 212, Course: DINFOS- MCF), Fort George G. Meade, MD.

(6) *Miscellaneous qualifications.*

(a) Be a high school graduate or GED equivalent.

(b) Show proof by official transcript of having successfully completed at least 2 years of high school English or a 3-credit hour accredited college English course.

(c) A security eligibility of SECRET.

(d) No information with the Provost Marshal, intelligence, MPF or medical records that would prevent the granting of a security access under the provisions of AR 380-87.

(e) No derogatory or adverse information that would preclude the granting a SECRET security eligibility (provided within the SF 86).

(f) No records of conviction by a court-martial.

(g) Active Component (Active Duty) accessions into MOS 46S:

1. Initial entry NPS Soldiers do not require a reclassification checklist.

2. Active Component in-service (IS) accession Soldiers who are reclassifying into MOS 46S must be a SPC, or SGT non-promotable with less than 12 months' time in grade (TIG). Soldiers must complete MOS 46S advanced individual training, and if they are a graduate of their prior MOS Advanced Leader Course, must attend the Public Affairs Advanced Leaders Course.

3. Active Component PS accession Soldiers must be eligible for SPC rank.

(h) Reserve Component (ARNG/USAR) accessions into MOS 46S:

1. ARNG/USAR accesses NPS, IS, and PS Soldiers in the ranks PVT through SGT non-promotable. Soldiers must complete MOS 46S advanced individual training, and if they are a graduate of their prior MOS Advanced Leader Course, must attend the Public Affairs Advanced Leaders Course.

2. ARNG/USAR applicants must be high school graduates, and otherwise meet the general minimum requirements for MOS 46S. For applicants who hold only a General Equivalency Diploma without proof by official transcript of having successfully completing a 3-credit hour accredited college English course, career counselors should submit waiver requests to the Director, Army Public Affairs Center.

(i) Requests for exceptions to policy for training or reclassification must be submitted to below email and address for final approval:

1. Email: [usarmy.meade.hqda-ocpa.mbx.apac-force-development@mail.mil](mailto:usarmy.meade.hqda-ocpa.mbx.apac-force-development@mail.mil).

2. Mail: Director, Army Public Affairs Center, ATTN: Force Development, 4550 Parade Field Lane, Fort George G. Meade, MD 20755-5650.

c. *Additional skill identifiers.* 2R— Studio Broadcaster.

d. *Physical requirements and standards of grade.* Physical requirements and SG relating to each skill level are listed in the following tables:

(1) *Table 10-46S-1.* Physical requirements.

(2) *Table 10-46S-2.* Standards of grade TOE/MTOE.

(3) *Table 10-46S-3.* Standards of grade TDA.