

One Time Occasional Tour (OTOT) Certificate of Agreement and Understanding

Section I - Applicability

a. Army National Guard commissioned officers, warrant officers, and enlisted Soldiers accessed into the T10 Active Guard Reserve (AGR) program on a One Time Occasional Tour (OTOT) must sign this certificate of agreement and understanding prior to the issuance of OTOT orders.

b. This form will be completed for each tour and will remain in effect during the entire period the individual serves in an OTOT status.

c. A copy of this certificate will be given to the individual; a copy will be filed permanently in the AGR Management files; and a copy will be uploaded with the AGR orders into the Soldiers iPERMS file.

Section II – T10 Active Guard Reserve (AGR) One Time Occasional Tour (OTOT) Conditions and Obligations

(Soldier will initial on appropriate line)

_____ I understand that I am being accessed into the T10 AGR program on a One Time Occasional Tour (OTOT).

_____ I understand that consecutive OTOTs are not authorized and my OTOT order will not be renewed or continued.

_____ I understand that I will not be reviewed by any T10 AGR tour continuation boards while serving on an OTOT.

_____ I understand that, if I am eligible, I will be considered by the Qualitative Retention Board (QRB) or Selective Retention Board (SRB) of my state while serving on an OTOT.

_____ I understand that serving on an OTOT does not entitle me to be accessed into an AGR career status and I further understand I will not be entered into a career status upon completion of an OTOT.

_____ I understand that while serving on an OTOT, I remain eligible to apply and compete for AGR career positions. If I am selected for a career position during my OTOT, my OTOT order will be amended to an initial tour order and I will be eligible to be considered by T10 AGR tour continuation boards.

_____ I will be subject to the Uniform Code of Military Justice while on OTOT in the T10 AGR program.

_____ I will be managed under the regulations and policies that apply to the Army National Guard and my State.

_____ I understand that I may be reassigned without my consent and without geographical limitations to meet the needs of the service at any time. Failure to comply with orders is grounds for removal from active service without board action and that I may be subject to appropriate administrative action and proceedings under the Uniform Code of Military Justice. I further understand that I will receive Permanent Change of Station (PCS) entitlements as a result of reassignment to a duty station outside the established local commuting distance.

_____ I understand that my voluntary entry into an OTOT does not guarantee that I will attain 20 years of Active Service for retirement.

Section III

I have been counseled and understand all of the conditions and service requirements in this certificate.

Date Signed Typed or Printed Name & Rank (Signature)

Date Signed Typed or Printed Name & Rank of Counselor (Signature)