



NATIONAL GUARD BUREAU

111 SOUTH GEORGE MASON DRIVE
ARLINGTON VA 22204-1373

ARNG-PEC-OT

24 September 2019

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: FY20 – FY21 ARNG Professional Education Center (PEC) Centrally Funded Course (CFC) List

1. Reference Memorandum, NGB, ARNG-CSZ, 16 November 2018, subject: FY19 ARNG PEC Centrally Funded Course List.
2. Enclosure #1 outlines the complete list of CFC for full-time manning (FTM) personnel as of 01 October 19.
3. CFC increase efficiency and enhance unit readiness. Therefore, the courses are mandatory for all AGR personnel who are assigned to the TDA positions included in the list (see enclosure #2). Formal training at the PEC ensures that personnel receive standardized and current vocational training as well as timely procedural and policy guidance to enhance unit and individual readiness.
4. Supervisors of military technicians are highly encouraged to use these courses as part of their employee development plans, subject to funding and course availability.
5. Recommend commands schedule personnel to attend the appropriate courses associated with their respective FTM positions.
 - a. Federally-Funded FTM personnel should be scheduled for training at PEC within the first six months of their employment. Unless there are extenuating circumstances, all new AGR personnel must complete their NGB-prescribed courses at PEC within the first year of their employment, or they risk reassignment or termination. Human Resource Officers (HROs) should include a statement in their AGR vacancy announcements explaining that centrally funded FTM training is required as a condition of employment.
 - b. Each State, Territory, and the District of Columbia should develop a plan to schedule formal training at PEC for all FTM employees who have not already completed the courses required for their current positions. New hires are always the priority when scheduling training at PEC.

ARNG-PEC-OT

SUBJECT: Fiscal Year (FY) 2020 – FY21 Army National Guard (ARNG) Professional Education Center (PEC) Centrally Funded Course (CFC) List

6. The PEC will receive and execute travel funds for AGRs, Military Technicians, and Title 5 Civilians attending FTM courses. The PEC will publish a memorandum providing funding information and travel order information to State Human Resource Officers (HROs), plans, operations, and training officers.

7. This FTM training policy memorandum has been coordinated with the NGB Office of Technician Personnel (NGB-J1-TN), ARNG staff, and PEC staff. It supersedes the reference listed above. This policy memorandum will remain in effect until rescinded or superseded.

8. The point of contact for this matter is LTC Ricky Utley, Director, Operations & Training, ARNG-PEC-OT, at 501-212-4668, DSN 312-962-4668, or ricky.s.utley.mil@mail.mil.

2 Encls

1. FY20 – FY21 Course List
2. CFC Duty Position Cross-Walk



CHARLES P. BALDWIN
Deputy Chief of Staff
Army National Guard

DISTRIBUTION:

State/Territory TAGs
State/Territory J3/G3s
State/Territory HROs
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Commandant, NGB-PEC
ARNG-TR
NGB-J1-TNB
NGB-J1-TNS

FY20 - FY21 Centrally Funded Course List

| Course Number | Title | OPR | Training Center |
|------------------------------|--|-----------------|-----------------|
| 922-7C-F64/500-F63 | ARNG Education Services | ARNG-HRM | HRRTC |
| 922-7C-F65/500-F64 | ARNG GI Bill Manager | ARNG-HRM | HRRTC |
| 922-7C-F66/500-F65 | ARNG Incentive Manager | ARNG-HRM | HRRTC |
| 922-7C-F71/500-F71 | ARNG Basic Human Resources and Admin | ARNG-HRM | HRRTC |
| 922-7C-F59/500-F58 | ARNG Unit Readiness NCO | ARNG-HRZ | HRRTC |
| 922-7C-F79/500-F80 | ARNG Medical Readiness Manager | ARNG-CSG | HRRTC |
| 922-7C-F72/500-F72 | ARNG NET USR Readiness Reporting (Non-Secure) | ARNG-MR | HRRTC |
| 922-8A-F65/551-F58 | ARNG Property Book Accounting Supply | ARNG-LGZ | IL&ETC |
| 922-8E-F9/800-F24 | ARNG Food Service Management | ARNG-LGZ | IL&ETC |
| 922-8A-F69/551-F61 | ARNG FMS TAMMS and Readiness | ARNG-LGZ | IL&ETC |
| 922-8A-F73/551-F65 | ARNG Battalion Supply | ARNG-LGZ | IL&ETC |
| 922-8A-F78/551-F69 | ARNG Unit Supply Personnel | ARNG-LGZ | IL&ETC |
| 922-7C-F61/500-F60 | ARNG Support Maintenance Shop (SMS) – Inspection | ARNG-LGZ | IL&ETC |
| 922-8C-F46/553-F21 | ARNG National Defense Movement Operations | ARNG-LGZ | IL&ETC |
| 922-7C-F63/500-F62 | ARNG Surface Maintenance Supervisor | ARNG-LGZ | IL&ETC |
| 922-8A-F64/551-F57 | ARNG Central Issue Facility-Inst Support MOD | ARNG-LGZ | ILETC |
| 922-8A-F66/551-F58 | ARNG Advanced Property Management | ARNG-LGZ | ILETC |
| 922-8A-F70/551-F62 | ARNG Warehouse Supervisor | ARNG-LGZ | ILETC |
| 922-8A-F79/551-F70 (LTC-050) | ARNG Warehouse Operator | ARNG-LGZ | ILETC |
| 4C-F22/160-F23 | COMSEC Account Manager (CAM) | ARNG-IMZ | ITTC |
| 7E-F103/531-F56 (CT)(RF) | CISSP Review (CERT) | ARNG-IMZ/SIGCOE | ITTC |
| 7E-F104/531-F57 (CT)(RF) | Security+ (CERT) | ARNG-IMZ | ITTC |
| ITTC-001 [PH1] | Cisco Academy | ARNG-IMZ | ITTC |
| ITTC-001 [PH2] | Cisco Academy | ARNG-IMZ | ITTC |
| ITTC-003 | CCNA Security | ARNG-IMZ | ITTC |
| 922-4C-F61/531-F76 | ARNG Microsoft Sever Administration | ARNG-IMZ | ITTC |
| ITTC-025 | VMWARE ESX Infrastructure Administration | ARNG-IMZ | ITTC |
| ITTC-040 | ARNG Oracle DBA I - Administration | ARNG-IMZ | ITTC |
| ITTC-043 | ARNG Linux Administration | ARNG-IMZ | ITTC |
| ITTC-065 | ARNG System Center Configuration Manager | ARNG-IMZ | ITTC |
| 922-4C-F62/531-F77 | Network + (IA Level I) | ARNG-IMZ | ITTC |
| 922-4C-F63/531-F78 | ARNG A+ Certification | ARNG-IMZ | ITTC |
| ITTC-082 | Certified Ethical Hacker (CEH) Course | ARNG-IMZ | ITTC |
| 4C-F60/160-F40 | Management Client (MGC) | ARNG-IMZ/SIGCOE | ITTC |
| 922-9E-F104/920-F101 | ARNG Security Manager | ARNG-OIZ | ITTC |
| 922-7C-F52/500-F50 | ARNG Organizational Group Facilitation | ARNG-CSO-T | ORTC |
| 922-7C-F53/500-F52 | ARNG Strategic Planning and Management | ARNG-CSO-T | ORTC |
| 922-9E-F82/920-F74 | ARNG ACOE Examiner | ARNG-CSO-T | ORTC |
| 922-7C-F54/500-F53 | ARNG Organizational Self-Assessment | ARNG-CSO-T | ORTC |
| 922-7D-F58/542-F37 | ARNG USPFO Accounting Basic | ARNG-RMC | RMTC |
| 922-7D-F57/542-F36 | ARNG USPFO Accounting Intermediate | ARNG-RMC | RMTC |
| 922-7D-F55/542-F33 | ARNG USPFO Staff Accountant | ARNG-RMC | RMTC |
| 922-7D-F54/542-F32 | ARNG USPFO Accounting Officer | ARNG-RMC | RMTC |
| 922-9E-F79/920-F70 | ARNG USPFO Inactive Duty Training (IDT) Funds Mgmt | ARNG-RMC | RMTC |
| 922-7D-F53/542-F31 | ARNG USPFO Budget Officer | ARNG-RMC | RMTC |
| 922-9E-F81/920-F73 | ARNG DTS ORGANZTL DEF TRVL ADMINISTRATOR | ARNG-RMC | RMTC |
| 922-9E-F80/920-F71 | ARNG DTS LEAD DEF TRVL ADMINISTRATOR | ARNG-RMC | RMTC |
| 922-7D-F56/542-F35 | Budget Analyst | ARNG-RMC | RMTC |
| 922-9E-F77/920-F68 | ARNG USPFO GOV TRVL CARD AGENCY PROG | ARNG-RMC | RMTC |
| 922-542-F34 | ARNG USPFO Financial Services Technician | ARNG-RMC | RMTC |
| TOTAL | 50 COURSES | | |

<https://www.pec.ng.mil/>



National Guard Professional Education Center
Centrally Managed Student Travel
FY 2020

Travel funds for ARNG Technicians and AGR students attending mandatory courses at NGPEC that are referenced in Memorandum ARNG-CSZ, Subject: FY20 ARNG PEC Centrally Funded Course List dated 24 September 2019, will be centrally managed by PEC Resource Management Office utilizing the cross organizational function of the Defense Travel System (DTS). Line of Accounting will be emailed to students having reserved seats in ATRRS thirty days prior to class start date.

NGPEC School Code 922/964 courses for which travel funds are centrally managed at PEC are attached.

Following information applies to students training at PEC:

- Government billets are furnished at no cost. Provide a copy of travel authorization to PEC Registration upon check in.
- Students are entitled to full per diem as government meals are not available. Per diem is \$50.00 a day plus \$5.00 incidentals (\$55.00).
- Transportation is provided. Rental cars not authorized.

Students may create their authorization in DTS any time after securing a reservation in ATRRS. Students should type the ATRRS course number and "PEC funded" in DTS Trip Description block. When DTS approvers see this comment, they should not approve the authorization until the PEC line of accounting has been sent and selected. Students will receive email notification of LOA Cross Org prior to class start date. Questions on DTS orders should be addressed to your local DTA.

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