

MILITARY DEPARTMENT OF NEBRASKA
HUMAN RESOURCES OFFICE
2433 NW 24th Street
Lincoln, NE 68524

HRO

11 May 2023

MEMORANDUM FOR All Full-Time Support Personnel, Nebraska National Guard

SUBJECT: Amendment of Technician Vacancy Announcement

Technician Vacancy Announcement NE-11797463-AF-23-022 for the position of PROGRAM ANALYST, GS-0343-10, is amended.

As Published:

Open & Closing Dates: Wednesday, January 11, 2023 to Sunday, April 30, 2023

As Amended to Read:

Open & Closing Dates: Wednesday, January 11, 2023 to Thursday, July 3, 2023

Advertisement is Open until Filled: First cutoff 22 May 2023, with subsequent reviews every 7 days after initial cutoff date.

//signed//

Jon C. Sronce. GS-11
Human Resources Specialist

Job Announcement Number

NE-11797463-AF-23-022

Overview

Job Title

PROGRAM ANALYST

Agency

Air National Guard Units

Open & Closing Dates

01/11/2023 to 04/30/2023

Salary

\$62,898.00 to \$81,771.00 Per Year

Locations

Lincoln, Nebraska

Telework Eligible

Yes - as determined by the agency policy.

Relocation Expenses Reimbursed

No

Work Schedule

Full-time

Promotion Potential

10

Supervisory Status

No

Drug Test

No

Trust Determination Process

None

Department

Department of the Air Force

Hiring Organization

N/A

Application Count

N/A

Pay Scale & Grade

GS-10

Remote Job

No

Travel Required

Not required

Appointment Type

Permanent

Service

Excepted

Job Family (Series)

0343 - Management And Program Analysis

Security Clearance

Not Required

Position Sensitivity And Risk

None

Summary

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This National Guard position is for a PROGRAM ANALYST, Position Description Number D2227000 and is part of 155th CES Nebraska Air National Guard.

Learn More About This Agency

Marketing Message

The National Guard is the oldest component of the Armed Forces of the United States. Since the earliest American colonial days, citizens have joined together for collective defense. We have a proud tradition of coming to the aid of our friends and neighbors in times of serious emergencies. Join our National Guard team and serve your nation, your states and your community!

Marketing Link<http://ne.ng.mil/Pages/Home.aspx>

This Job Is Open To

Hiring Paths

Federal employees - Excepted service, Internal to an agency - appears on USAJOBS, National Guard & Reserves

Hiring Paths Clarification Text

Nebraska National Guard Area 1, 2 and 3 applicants

Videos

Marketing Video Link 1

N/A

Marketing Video Link 2

N/A

Duties

Duties

As a PROGRAM ANALYST, GS-0343-10, duties include:

Plans, organizes and manages the day-to-day activities of the civil engineer unit with regards to the PRIME BEEF and mobility programs for critical essential mission requirements. Manages deployment/contingency planning for mission accomplishments. Serves as the subject matter expert and consultant to the unit commander on all matters pertaining to the availability and management of CE administrative and services, and PRIME BEEF and mobility programs impacting the unit. Develops goals and objectives and reviews and revises policies, procedures, mission objectives, and implements quality improvements. Plans work to be accomplished, set and adjusts priorities to meet organization and customer needs. Provides direction and advice regarding operating policies, procedures, and guidelines. Accomplishes CE administrative tasks. Evaluates requirements and balances organizational needs with overall mission requirements and available resources. Reviews available resources (i.e. personnel, equipment) and maximizes their use in support of the CES. Provides guidance on a range of operating and administrative issues. Identifies deficiencies and develops/implement plans for increasing mission readiness. Ensures the civil engineering unit meets requirements for wartime capability and/or AEF requirements. Identifies need for change in priorities and implements changes. Makes decisions on work issues and initiates necessary actions. Takes action to address and/or resolve daily operating problems/issues. Plans, efficiently organizes, and effectively manages the civil engineer administrative, PRIME BEEF, and the mobility activities in compliance with guidance. Effectively manages resources to meet the needs of the organization and mission requirements. Provides accurate guidance on a range of operating and administrative issues and resolves daily operating problems/issues.

Manages the PRIME BEEF and Mobility programs for the CE unit. Evaluates the effectiveness of PRIME BEEF and mobility programs for the unit. Analyzes data and reports. Provides advice and technical guidance in all areas related to PRIME BEEF and Mobility. Reviews/approves and maintains a current file of PRIME BEEF and mobility plans. Prepares the unit for rapid deployment in support of plans for mobility, contingency, wartime operations, operations security, emergency response, support plans and programs, and exercises which provides training for unit members. Provides required support for all aspects of the Fire Protection Program to include O&M and RPA funding, equipment acquisition, equipment maintenance, protective clothing/devices, training aides, and PRIME BEEF and Mobility requirements. Analyzes the readiness capability of the unit through evaluation of training, status, manning, and unit supervision. Reviews status of equipment and personnel assets for Status of Resource Training System (SORTS) reporting.

Procures, stores, and maintains mobility equipment and home station training equipment as required by specific Equipment and Supply Listing (ESO), and Allowance Source Codes (ASC). Manages unit deployable and home station equipment and supply program to include requisitions, inventories, turn-in and repair and maintenance of mobility equipment, tool kits, mobility bags, ammunition and home station training equipment. Directs and implements weapons, scheduled maintenance and serviceability checks of mobility equipment and Precision Measurement Equipment Laboratory (PMEL) items IAW directives. Monitors host base supply documents to assure due-in equipment arrives in minimal time and that equipment compiles with standards and descriptions of originally ordered items. Reviews and identifies changes in ESL to ensure equipment inventory is current and correct.

Requirements

Conditions Of Employment

Military membership in the Nebraska National Guard Membership is required.
Males born after 31 December 1959 must be registered for Selective Service.
Obtain/maintain the level of security clearance/background check required.
May be required to successfully complete a probationary period.
Direct Deposit is mandatory.
Individuals with military incentive bonuses may be subject to recoupment.

Qualifications

NATIONAL GUARD MEMBERSHIP IS REQUIRED: This is a Title 32 excepted service position that requires membership in a compatible military assignment in the National Guard. Selectee will be required to wear the military uniform. Acceptance of an excepted service position constitutes concurrence with these requirements as a condition of employment. Applicants who are not currently a member of the National Guard must be eligible for immediate membership and employment in the National Guard in the military grade listed in this announcement.

FOR QUESTIONS REGARDING ELIGIBILITY TO JOIN THE NEBRASKA AIR NATIONAL GUARD PLEASE CONTACT THE LOCAL RECRUITING OFFICE AT 402-309-1172.

OPEN AREAS OF CONSIDERATION: AREA 1, 2 and 3

DEFINITION OF AREA(S) OF CONSIDERATION:

AREA 1: Current permanent and indefinite technicians of the Nebraska Army or Air National Guard; and current Title 5 employees of the Nebraska Military Department who are military members of the Nebraska National Guard.

AREA 2: All Drill Status/M-Day members and temporary technicians of the Nebraska Air or Army National Guard.

AREA 3: Current military service members who are willing and eligible to become members of the Nebraska Air or Army National Guard.

MILITARY REQUIREMENTS:

Compatible military grade and assignment required prior to the effective date of placement. This is an excepted service position that requires membership in a compatible military assignment in the Nebraska Air National Guard. Applicants who are not currently a member of the National Guard must be eligible for immediate membership. If you are not sure you are eligible for military membership, please contact a National Guard recruiter prior to applying for this position.

Military Grades: Maximum: E8; Minimum: E5; Military Grade inversion within the full time work forces is not permitted. The military grade of the full time supervisor must equal or exceed the military grade of the personnel supervised.

Compatibility will be followed in accordance with 32 USC 709(b) and 10 USC 10216

GENERAL EXPERIENCE: Experience, education or training in administrative, professional, investigative, technical or other responsible work which demonstrates analytical ability and a practical and theoretical knowledge of the functions, of the work processes and principles of management. Experience using computer and automation systems.

SPECIALIZED EXPERIENCE:

GS-10: Must possess at least 30 months of specialized experience which provided strong general knowledge of the National Guard organizational structures, functions, procedures, and techniques. Experience analyzing and interpreting policies and the procedures discussing matters in a clear and concise manner. Experience communicating with people from various backgrounds and circumstances.

Education

Substitution of Education for Specialized Experience: Successful completion of a full 4-year course of study in any field leading to a bachelor's degree, in an accredited college or university, meets the GS-5 level requirements. College transcripts **MUST** be submitted for professional positions or when substituting education for experience. NOTE: If you are using education as a substitution of experience OR education is a mandatory requirement to meet qualification, **YOU MUST SUBMIT** copies of college transcripts when required. Failure to provide college transcripts when required will result in an ineligible rating. NOTE: The Nebraska National Guard HRO has a document entitled "Secrets to Getting a Technician Job"; you are encouraged to follow the link provided if you are interested. <http://ne.ng.mil/Resource/Documents/Secrets-Technician-Job.pdf>

REMEMBER: Military training directly related to the type of work of the position may be substituted on a day for day basis.

Additional Information

If you are a male applicant who was born after 12/31/1959 and are required to register under the Military Selective Service Act, the Defense Authorization Act of 1986 requires that you be registered or you are not eligible for appointment in this agency (<https://www.sss.gov/RegVer/wfRegistration.aspx>).

If you are unable to apply online or need to fax a document you do not have in electronic form, view the following link for information regarding an [Alternate Application](#).

Benefits Link

<https://www.abc.army.mil/>

How You Will Be Evaluated

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Once the announcement has closed, your resume and supporting documentation will be used to determine if you meet the qualifications listed on this announcement. Your answers to the assessment questionnaire will be verified against information provided in your resume and other supporting documentation. Be sure that your resume clearly supports your responses to all the questions addressing experience and education relevant to this position.

In describing your experience, please be clear and specific, we will not make assumptions regarding your experience. If, after reviewing your resume and supporting documentation, a determination is made that you have inflated your qualifications or experiences, your rating will be adjusted or you may be excluded from consideration for this position.

Your qualifications will be evaluated against general and specialized experience under the "Qualifications" section and against the following competencies (knowledge, skills, abilities and other characteristics):

Administration and Management and Planning and Evaluating

To preview the assessment questionnaire, please use the following link: <https://apply.usastaffing.gov/ViewQuestionnaire/11797463>

Required Documents

Required Documents

To apply for this position, you must submit a complete Application Package which includes:

1. Your **resume** showing work schedule, hours worked per week, dates (format should include Month and Year) of employment and duties performed.

Use this link for [Resume Tips](#).

2. **Other supporting documents (optional)**

- Cover Letter
- DD-214
- Other
- Other Veterans Document
- SF-50
- Transcript

How To Apply

How To Apply

To apply for this position, you must complete the online application and submit the documentation specified in the Required Documents section below.

A complete application package must be submitted by 11:59 PM (Eastern) on the closing date of the announcement to receive consideration.

To begin, click **Apply** to access the online application. You will need to be logged into your USAJOBS account to apply. If you do not have a USAJOBS account, you will need to create one before beginning the application.

Follow the prompts to **select your resume and/or other supporting documents** to be included with your application package. You will have the opportunity to upload additional documents to include in your application before it is submitted. Your uploaded documents may take several hours to clear the virus scan process.

After acknowledging you have reviewed your application package, complete the Include Personal Information section as you deem appropriate and **click to continue with the application process**.

You will be taken to the online application which you must complete in order to apply for the position. Complete the online application, verify the required documentation is included with your application package, and submit the application.

To verify the status of your application, log into your USAJOBS account (<https://my.usajobs.gov/Account/Login>), all of your applications will appear on the Welcome screen. The Application Status will appear along with the date your application was last updated. For information on what each Application Status means, visit: <https://www.usajobs.gov/Help/how-to/application/status/>.

Agency Contact Information

Questions About This job

Jon Sronce
Phone: 402-309-8173
Email: jon.c.sronce.civ@army.mil

Agency Information

NE 155 CES
2420 W Butler Ave
Lincoln, NE 68524

Next Steps

Once your online application is submitted you will receive a confirmation notification by email. Your application will be evaluated by the Human Resources Office to determine your eligibility for the position. After the evaluation is complete, you will receive another notification regarding the status of your application.

Qualified candidates will be referred to the selecting official in the following order:

1. Fully qualified Area 1 applicants
2. Fully qualified Area 2 applicants.
3. Fully qualified Area 3 applicants.

Release URL

Release URL

