

MILITARY DEPARTMENT OF NEBRASKA
HUMAN RESOURCES OFFICE
2433 NW 24th Street
Lincoln, NE 68524

HRO

24 May 2023

MEMORANDUM FOR All Full-Time Support Personnel, Nebraska National

Guard SUBJECT: Amendment of Technician Vacancy Announcement

Technician Vacancy Announcement NE-11974484-AR-23-079 for the position of HOUSING MANAGEMENT ASSISTANT, GS-1173-08, is amended.

As Published:

Open & Closing Dates: Wednesday, May 17, 2023 to Wednesday, June 7, 2023

As Amended to Read:

Open & Closing Dates: Wednesday, May 17, 2023 to Wednesday, May 31, 2023

//signed//

Jon C. Sronce. GS-11
Human Resources Specialist

Job Announcement Number

NE-11974484-AR-23-079

Overview

Job Title	HOUSING MANAGEMENT ASSISTANT	Department	Department of the Army
Agency	Army National Guard Units	Hiring Organization	N/A
Open & Closing Dates	05/17/2023 to 06/07/2023	Application Count	N/A
Salary	\$52,166.00 to \$67,820.00 Per Year	Pay Scale & Grade	GS-8
Locations	Ashland, Nebraska	Remote Job	No
Telework Eligible	Yes - as determined by the agency policy.	Travel Required	Occasional travel - You may be expected to travel for this position.
Relocation Expenses Reimbursed	No	Appointment Type	Permanent
Work Schedule	Full-time	Service	Excepted
Promotion Potential	None	Job Family (Series)	1173 - Housing Management
Supervisory Status	No	Security Clearance	Not Required
Drug Test	No	Position Sensitivity And Risk	None
Trust Determination Process	None		

Summary

Summary

This National Guard position is for a HOUSING MANAGEMENT ASSISTANT, Position Description Number D0604000 and is part of Camp Ashland, Training Center Command, Nebraska Army National Guard.

Learn More About This Agency

Marketing Message

N/A

Marketing Link<http://ne.ng.mil/Pages/Home.aspx>

This Job Is Open To

Hiring Paths

Federal employees - Excepted service, Internal to an agency - appears on USAJOBS, National Guard & Reserves

Hiring Paths Clarification TextNebraska National Guard Area 1, 2 and 3 applicants

Videos

Marketing Video Link 1

N/A

Marketing Video Link 2

5/17/2023 15:05 EDT

Duties

Duties

As a HOUSING MANAGEMENT ASSISTANT, GS-1173-8, duties include:

1. Assigns troop buildings, furnishings, and equipment in the cantonment area in consideration of such factors as size of units, troop numbers, type of unit, serviceability and availability of building space and desire to maintain unit integrity while effecting maximum utilization of space.
2. Schedules pre-occupancy and termination inspections. Supervises the issue and turn-in of buildings to include the conduct of joint tenant-management inspections for the purpose of providing tenant directives and instructions. Evaluating the cleanliness, maintenance, and habitability of quarters and verifying inventory of furnishings and equipment issued.
3. Manages a warehousing operation responsible for receiving; storing, and issuing furnishings and equipment; equipping troop buildings in the cantonment area; maintaining an adequate amount of furnishings and equipment to fulfill supply demands, and maintaining inventory of property accounted for by the housing division.
4. Assigns work and reviews the results of work performed. Interviews personnel and makes selections or recommendations. Assures that all training needs are met and that required cross-training is accomplished. Establishes performance standards and completes or reviews employee performance of all subordinates. Determines overall leave schedule and is responsible for accountability of all personnel assigned. Initiates personnel actions to fill, reassign, promote, change job structure, etc. Counsels employees, adjusts informal complaints and grievances through discussion with employee and union representatives and initiates disciplinary actions as needed. Ensures that employees observe regulations and rules on housekeeping, conduct and safety.
5. Coordinates the operation, maintenance, and utilization of troop buildings with other organizations in the graining site. Assure efficient and timely housing services, maintenance, alteration, minor construction, painting, and repairs.
6. Directs the billeting program for VIP housing and bachelor and transient-type quarters. Oversees issuance of certificates of nonavailability and the collection and records maintenance of costs of laundering linen, maid service, and other services directly connected with the operation of bachelor accommodations.
7. Formulates and reviews standing operating procedures pertaining to the issuance and inspection of buildings and furnishings.
8. Performs other duties as assigned.

Requirements

Conditions Of Employment

Military membership in the Nebraska National Guard Membership is required.
 Males born after 31 December 1959 must be registered for Selective Service.
 Obtain/maintain the level of security clearance/background check required
 May be required to successfully complete a probationary period.
 Direct Deposit is mandatory
 Individuals with military incentive bonuses may be subject to recoupment.

Qualifications

MILITARY REQUIREMENTS:

Compatible military grade and assignment required prior to the effective date of placement. This is an excepted service position that requires membership in a compatible military assignment in the Nebraska Army National Guard. Applicants who are not currently a member of the National Guard must be eligible for immediate membership. If you are not sure you are eligible for military membership, please contact a National Guard recruiter prior to applying for this position.

Military Grades: Maximum: O2/CW4/E-9; Minimum: WO1/O1/E5; Military Grade inversion within the full time work forces is not permitted. The military grade of the full time supervisor must equal or exceed the military grade of the personnel supervised.

Individual does not have to be currently assigned to one of these career fields or be considered for this position; however compatibility requirements must be met prior to appointment to the position. Selectee has 24 months to become qualified in a compatible military assignment.

Security Clearance/Background Check requirements:

In order to comply with US DOD requirements and ensure the safety and security of the missions, programs, property and personnel of the Nebraska Military Department, employees must obtain the appropriate background investigation and maintain the level of security clearance assigned to their respective work.

Failure to obtain, within one year of appointment, and maintain the designated type of security clearance/background check required for the respective work may result in a job offer being rescinded, separations of employment, or other actions as may be deemed in the best interest of the agency.

Prior to appointment individuals must meet the security clearance requirements for the position or submit the required documents of the Nebraska National Guard, Personnel Security Manager for processing the appropriate investigation. Required forms: SF86, PSIP Initiation Form, Fingerprints, OF306 and Application/Resume.

The National Guard is the oldest component of the Armed Forces of the United States. Since the earliest American colonial days, citizens have joined together for collective defense. We have a proud tradition of coming to the aid of our friends and neighbors in times of serious emergencies. Join our National Guard team and serve your nation, your states and your community!

NATIONAL GUARD MEMBERSHIP IS REQUIRED: This is a Title 32 excepted service position that requires membership in a compatible military assignment in the National Guard. Selectee will be required to wear the military uniform. Acceptance of an excepted service position constitutes concurrence with these requirements as a condition of employment. Applicants who are not currently a member of the National Guard must be eligible for immediate membership and employment in the National Guard in the military grade listed in this announcement.

FOR QUESTIONS REGARDING ELIGIBILITY TO JOIN THE NEBRASKA ARMY NATIONAL GUARD PLEASE CONTACT THE LOCAL RECRUITING OFFICE AT 402-309-7458.

OPEN AREAS OF CONSIDERATION: AREA 1, 2 and 3

DEFINITION OF AREA(S) OF CONSIDERATION:

AREA 1: Current permanent and indefinite technicians of the Nebraska Army or Air National Guard; and current Title 5 employees of the Nebraska Military Department who are military members of the Nebraska National Guard.

AREA 2: All Drill Status/M-Day members and temporary technicians of the Nebraska Air or Army National Guard.

AREA 3: Current military service members who are willing and eligible to become members of the Nebraska Air or Army National Guard.

AREA 4: All qualified candidates eligible and willing to become a member of the Nebraska National Air or Army National Guard prior to the effective date of hire.

Nebraska National Guard Personnel Security Manager - kalee.m.boden.mil@army.mil; 402-309-8319.

GENERAL EXPERIENCE: Experience, education or training which provided a general knowledge of housing management methods, practices and operating techniques. Experience communicating information both verbally and in writing, and the ability to meet and deal with individuals and groups.

SPECIALIZED EXPERIENCE:

GS-08 - Must have at least 18 months; or 12 months at the previous lower grade with experience, education or training in billeting management procedures and general business practices related to management of housing facilities. Experience in managing and controlling budgets, materials, manpower needs, contracts, and other viable resources. Experience developing recommendations and planning documents containing justification for housing resources. Experience using automated systems to update, retrieve and analyze data.

Education

Education:

Substitution of Education for Specialized Experience - Successful completion of a full 4-year course of study in any field leading to a bachelor's degree, in an accredited college or university, meets the GS-5 level requirements.

Additional Information

If you are a male applicant who was born after 12/31/1959 and are required to register under the Military Selective Service Act, the Defense Authorization Act of 1986 requires that you be registered or you are not eligible for appointment in this agency (<https://www.sss.gov/RegVer/wfRegistration.aspx>).

If you are unable to apply online or need to fax a document you do not have in electronic form, view the following link for information regarding an [Alternate Application](#).

Benefits Link

<https://www.abc.army.mil/>

How You Will Be Evaluated

How You Will Be Evaluated

Once the announcement has closed, your resume and supporting documentation will be used to determine if you meet the qualifications listed on this announcement. Your answers to the assessment questionnaire will be verified against information provided in your resume and other supporting documentation. Be sure that your resume clearly supports your responses to all the questions addressing experience and education relevant to this position.

In describing your experience, please be clear and specific, we will not make assumptions regarding your experience. If, after reviewing your resume and supporting documentation, a determination is made that you have inflated your qualifications or experiences, your rating will be adjusted or you may be excluded from consideration for this position.

Your qualifications will be evaluated against general and specialized experience under the "Qualifications" section and against the following competencies (knowledge, skills, abilities and other characteristics):

Customer Service (Clerical/Technical), Housing Management Program Administration, and Housing Operations

To preview the assessment questionnaire, please use the following link: <https://apply.usastaffing.gov/ViewQuestionnaire/11974484>

Required Documents

Required Documents

To apply for this position, you must submit a complete Application Package which includes:

1. Your **resume** showing work schedule, hours worked per week, dates (format should include Month and Year) of employment and duties performed.

Use this link for [Resume Tips](#).

2. **Other supporting documents (optional)**

- Cover Letter
- DD-214
- Other
- Other Veterans Document
- SF-50
- Transcript

How To Apply

How To Apply

To apply for this position, you must complete the online application and submit the documentation specified in the Required Documents section below.

A complete application package must be submitted by 11:59 PM (Eastern) on the closing date of the announcement to receive consideration.

To begin, click **Apply** to access the online application. You will need to be logged into your USAJOBS account to apply. If you do not have a USAJOBS account, you will need to create one before beginning the application.

Follow the prompts to **select your resume and/or other supporting documents** to be included with your application package. You will have the opportunity to upload additional documents to include in your application before it is submitted. Your uploaded documents may take several hours to clear the virus scan process.

After acknowledging you have reviewed your application package, complete the Include Personal Information section as you deem appropriate and **click to continue with the application process**.

You will be taken to the online application which you must complete in order to apply for the position. Complete the online application, verify the required documentation is included with your application package, and submit the application.

To verify the status of your application, log into your USAJOBS account (<https://my.usajobs.gov/Account/Login>), all of your applications will appear on the Welcome screen. The Application Status will appear along with the date your application was last updated. For information on what each Application Status means, visit: <https://www.usajobs.gov/Help/how-to/application/status/>.

Agency Contact Information

Questions About This job

Jon Sronce
Phone: 402-309-8173
Email: jon.c.sronce.civ@army.mil

Agency Information

NE TNG SITE Ashland
220 County Road A
Ashland, NE 68003

Next Steps

Once your online application is submitted you will receive a confirmation notification by email. Your application will be evaluated by the Human Resources Office to determine your eligibility for the position. After the evaluation is complete, you will receive another notification regarding the status of your application.

Qualified candidates will be referred to the selecting official in the following order:

1. Fully qualified Area 1 applicants
2. Fully qualified Area 2 applicants
3. Fully qualified Area 3 applicants

Release URL

Release URL

<https://www.usajobs.gov/GetJob/ViewDetails/726366200>

Job Announcement Number

NE-11845327-AF-23-030

Overview

Job Title	Department
AIRCRAFT MAINTENANCE MANAGER	Department of the Air Force
Agency	Hiring Organization
Air National Guard Units	N/A
Open & Closing Dates	Application Count
02/16/2023 to 04/30/2023	N/A
Salary	Pay Scale & Grade
\$82,830.00 to \$107,680.00 Per Year	GS-12
Locations	Remote Job
Lincoln, Nebraska	No
Telework Eligible	Travel Required
Yes - as determined by the agency policy.	Occasional travel - You may be expected to travel for this position.
Relocation Expenses Reimbursed	Appointment Type
No	Permanent
Work Schedule	Service
Full-time	Excepted
Promotion Potential	Job Family (Series)
None	1601 - Equipment Facilities, And Services
Supervisory Status	Security Clearance
Yes	Secret
Drug Test	Position Sensitivity And Risk
No	Noncritical-Sensitive (NCS)/Moderate Risk
Trust Determination Process	
National security	

Summary

Summary

This National Guard position is for a AIRCRAFT MAINTENANCE MANAGER, Position Description Number D2413000 and is part of 155 MXG, Nebraska Air National Guard.

VIEW FULL PD:

https://acpol2.army.mil/fasclass/search_fs/search_fs_output.asp?fcp=zutpk3eFRtaToL2jr7IGuam0buidbZKYlaNTf2qCRtyUbYeZk6VYiA%3D%3D

Learn More About This Agency

Marketing Message

The National Guard is the oldest component of the Armed Forces of the United States. Since the earliest American colonial days, citizens have joined together for collective defense. We have a proud tradition of coming to the aid of our friends and neighbors in times of serious emergencies. Join our National Guard team and serve your nation, your states and your community!

Marketing Link

<http://ne.ng.mil/Pages/Home.aspx>

This Job Is Open To

Hiring Paths

Federal employees - Excepted service, Internal to an agency - appears on USAJOBS, National Guard & Reserves

Hiring Paths Clarification Text

Nebraska National Guard Area 1, 2 and 3 applicants

Videos

Marketing Video Link 1

N/A

Marketing Video Link 2

N/A

Duties

Duties

As a AIRCRAFT MAINTENANCE MANAGER, GS-1601-12, duties include:

(1) Directs unit's overall efforts to ensure readiness of assigned aircraft, personnel, and equipment to meet wartime, day-to-day mission requirements, and any State Active Duty to support State Emergencies. Plans, organizes, and oversees the activities of the organization to direct flying operations. Establishes, reviews, and/or revises policies, procedures, mission objectives, and organization design for the assigned staff, as necessary to eliminate work problems or barriers to mission accomplishment. Directs all functions to provide mission generation support by executing on-equipment activities to produce properly configured, mission ready weapon systems to meet contingency and training mission requirements for both operations and maintenance personnel. Ensures standardized procedures and organizations among Aircraft Maintenance Units (AMUs). Constantly exercises conflict-resolution skills to de-conflict flying schedule priorities supporting wing mission requirements, Operations and Maintenance Training requirements, and real-world Air Tasking Order (ATO) commitments. This also involves fluctuating deadlines, supporting multiple AMUs at dispersed locations, and work occurring on 2 or more shifts. Incumbent is also expected to make critical decisions involving fleet Urgent and Immediate action Time-Compliance Technical Order aircraft modifications as they affect the flying schedule. Provides critical input to Maintenance Standardization and Evaluation Program (MSEP) evaluation process to ensure quality of daily on-equipment maintenance activities.

a. Through subordinate functional supervisors, directs and supervises staff and production functions affecting very complex high performance aircraft with a wide variety of high cost, sophisticated systems, controlling approximately two thirds of base dollars. Directs a group work force of skilled technicians and traditional guard members, including a variety of staff, administrative, and trades and crafts occupations operating 24/7 with at least 2 or more shifts.

b. Determines goals and objectives for the squadron. Reviews, accepts, amends or rejects work which has been accomplished by subordinate supervisors and organizations. Develops and executes the squadron Commander's Inspection Program (CCIP) assessing the organizations ability to execute the mission, manage resources, develop personnel and improve the unit. Gives advice, counsel, and instructions to supervisors and subordinate employees on both general policy and administrative matters. Consults with subordinate supervisors and training specialists on training needs. Provides for employee development and training to ensure all assigned personnel and organizational entities are fully capable of performing their wartime tasking. Responsible for the Squadron's Special Certification Roster (SCR) to ensure accuracy and that a sufficient number of personnel are qualified to perform mission critical tasks. Ensures sufficient numbers of trained personnel on SCR to meet OPLAN, DOC Statement, Unit Type Code (UTC), and day-to-day maintenance tasking's and flying commitments. Makes decisions on work problems presented by subordinate supervisors. Establishes and develops performance standards for assigned supervisory staff.

c. Evaluates subordinate supervisors and reviews evaluations made by subordinate supervisors. Makes and approves selections for subordinate positions. Hears and resolves grievances and serious employee complaints. Reviews serious disciplinary cases and problems involving subordinate employees and determines required action. Ensures efficient position management is practiced and subordinate position descriptions are accurate. Approves/disapproves leave. Supports equal employment opportunity and labor management relations programs. Administers and participates in an effective labor relations program in compliance with regulatory and statutory guidance. Meets with and discusses issues with local and national labor organization representatives as well as representatives of the Federal Labor Relations Authority, Federal Services Impasses Panel, or the Office of Personnel Management when appropriate. As required, serves as a unit management negotiating team member, providing vital input to the formulation of management's negotiation strategy and proposals

Performs other duties as assigned.

Requirements

Conditions Of Employment

Military membership in the Nebraska National Guard Membership is required.
Males born after 31 December 1959 must be registered for Selective Service.
Obtain/maintain the level of security clearance/background check required.
May be required to successfully complete a probationary period.
Direct Deposit is mandatory.
Individuals with military incentive bonuses may be subject to recoupment.

Qualifications

MILITARY REQUIREMENTS :

Compatible military grade and assignment required prior to the effective date of placement. This is an excepted service position that requires membership in a compatible military assignment in the Nebraska Air National Guard. Applicants who are not currently a member of the

National Guard must be eligible for immediate membership. If you are not sure you are eligible for military membership, please contact a National Guard recruiter prior to applying for this position.

Military Grades: Maximum: O4; Minimum: O1 ; Military Grade inversion within the full time work forces is not permitted. The military grade of the full time supervisor must equal or exceed the military grade of the personnel supervised.

Compatible Military Assignments: 21AX; Applicants will review the qualifications for the AFSC in the Air Force Officer Classification Directory (AFOCD). Failure to review qualifications may result in the applicant not being eligible for the position.

Individual does not have to be currently assigned to one of these career fields to be considered for this position; however compatibility requirements must be met prior to appointment to the position. Selectee has 12 months to become qualified in a compatible military assignment.

GENERAL EXPERIENCE: Experience, education or training involving judgment and/or analytical ability in the logistics fields. Experience using computers and automation systems. Skill in dealing with others in person-to-person work relationships.

SPECIALIZED EXPERIENCE: Must possess at least 36 months of specialized experience, education or training identifying activities involving logistical support operations. Experience integrating the action of a variety of specialized support activities in order to develop a comprehensive logistics plan. Experience monitoring such functions as program planning, resource and fiscal management, training, manpower management, and/or automated data processing to meet the logistics plan. Experience identifying delays or problems and background to elicit their cooperation to perform specific tasks, and complying with regulations, laws, and practices. Experience in managing the function of the work to be performed. Experience which includes leading, directing and assigning work of personnel.

Education

Education:

There is no substitution of education for this position.

Additional Information

If you are a male applicant who was born after 12/31/1959 and are required to register under the Military Selective Service Act, the Defense Authorization Act of 1986 requires that you be registered or you are not eligible for appointment in this agency (<https://www.sss.gov/RegVer/wfRegistration.aspx>).

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Decision Making, Planning and Evaluating, and Transportation

To preview the assessment questionnaire, please use the following link: <https://apply.usastaffing.gov/ViewQuestionnaire/11845327>

Required Documents

Required Documents

To apply for this position, you must submit a complete Application Package which includes:

1. Your **resume** showing work schedule, hours worked per week, dates (format should include Month and Year) of employment and duties performed.
Use this link for [Resume Tips](#).

2. Transcripts are required if you are applying for a commissioning opportunity. See requirements listed in the **Education** section of the Job

Announcement.

3. Other supporting documents (optional)

- Cover Letter
- DD-214
- Other
- Other Veterans Document
- SF-50
- Transcript

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Agency Contact Information

Questions About This job

Jon Sronce
Phone: 402-309-8173
Email: jon.c.sronce.civ@army.mil

Agency Information

NE 155 MXG
2420 W Butler Ave
Lincoln, NE 68524

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3. Fully qualified Area 3 applicants

Release URL

Release URL

<https://www.usajobs.gov/GetJob/ViewDetails/708661200>