

**NEBRASKA NATIONAL GUARD  
HUMAN RESOURCES OFFICE  
2433 NORTHWEST 24<sup>TH</sup> STREET  
LINCOLN, NEBRASKA 68524**

**FULL TIME NATIONAL GUARD DUTY for OPERATIONAL SUPPORT (FTNGD-OS)  
VACANCY ANNOUNCEMENT**

**Announcement Number:** FTNGDOS-AR-23-017

**Closing Date:** 2 October 2023

**Position Title:** Unit Movement and Sustainment  
Officer

**Location:** CERFP, Mead, NE

**Military Grade Range:** Minimum: 2LT/O1 - Maximum: CPT/O3 or Minimum: WO1/W1 - Maximum: CW3/W3

**Military Requirements:** Designated Branch for this position is IMMATERIAL. Must be able to obtain and maintain a Secret security clearance. Tour continuation through end of FY 24 is contingent upon funding availability. Applicants will review NGB-ARH PPOM #13-020, Paragraph 12 in reference to AT and IDT with their Commanders prior to signing the Statement of Understanding. Applicants will review the qualifications for this position prior to application. Failure to review these qualifications may result in the applicant not being eligible for the position. Individual must live within 65 miles of duty assignment. PCS/PER DIEM WILL NOT BE PAID.

**Area of Consideration:** All members of the Nebraska Army National Guard in the grade range of 2LT/O1-CPT/O3 or WO1/W1-CW3/W3 that meet the military requirements may submit applications for this position. **All current hiring procedures will be in accordance with the FTNGD-OS Policy.**

**Area 1 –** M-Day applicants meeting the requirements identified on the announcement and eligibility requirements in references.

**Area 2 –** Technician applicants meeting the requirements identified on the announcement and eligibility requirements in references.

**General Requirements:**

1. Logistics, Maintenance, or Transportation Experience
2. Prior/current knowledge of CBRNE, CERFP, or CST
3. Ability to clearly communicate in written and verbal forms
4. Function at a high-level operation's tempo in a team setting
5. Experience with Microsoft Office products (Word, Excel, Power Point, Outlook)

**Minimum Requirements:**

1. Possess mature judgment and initiative
2. Display good military bearing
3. Must have a valid driver's license
4. Must be able to pass the Standard Army Combat Fitness Test (ACFT). Must have current diagnostic ACFT within FY21.
5. Must meet physical standards IAW Chapter 3, AR 40-501 (Retention Standards). Meet height and weight standards IAW AR 600-9
6. Current MEDPROS with HIV current within the last 6 months
7. Possess or able to acquire a Secret Security Clearance
8. No Temporary Profile

**Summary of Duties:** Responsible for providing staff planning and assistance to ensure achievement of all required personnel, logistic and readiness objectives. Coordinate with staff to track mission, personnel, and equipment status of unit assets in AO. Responsible for supervising, planning, coordinating and execution of the deployment and redeployment of equipment for CERFP. Ensures equipment is configured according to military, and DoT ground and air standards. Serves as transportation movement coordinator between JFHQ-State and CERFP. Assists with coordination and planning of all individual training, medical and functional readiness requirements of 208-member joint organization. Advises the Operations Officer and Deputy Commander on all individual readiness related issues. Responsible for overseeing, evaluating, and processing logistics-related matters for the CERFP. Supervises or performs duties involving requests, receipt, storage, issue, accountability, and preservation of individual, organizational, installation and expendable supplies and equipment. Reviews and annotates changes to materiel condition status reports. Posts all transactions to the property book and supporting document files IAW SEAT and State Requirements.

## **Applications submitted in multiple attachments will not be accepted!**

### **Application Instructions:**

Please read the application instructions as there have been changes to the application and process for applying.

### **!!! IMPORTANT NOTICE!!!**

**Applications will be screened after the job closing date, not prior. Please review your application for accuracy before you submit it to HRO. Nothing will be added to the application after 1600 hrs on the closing date.**

E-mail may be sent to [ng.ne.nearng.list.hro-agr-job-apps@army.mil](mailto:ng.ne.nearng.list.hro-agr-job-apps@army.mil) with a subject line of "Job Application FTNGDOS-AR-\_\_-\_\_ (list job announcement number)". Encrypted emails can be accomplished using DoD Safe at <https://safe.apps.mil>. Submit Electronic applications as one attachment. Applications as multiple attachments will not be accepted. Applications which are unreadable or cannot be opened will not be accepted or considered.

Candidates may apply by submitting a completed DA Form 1058-R (Application for Active Duty for Training, Active Duty for Special Work, Temporary Tour of Active Duty, and Annual Training for Soldiers of the Army National Guard and U.S. Army Reserve). Reference Guidance for Full-Time National Guard Duty for Operational Support (FTNGD-OS), Duty MIL 02-035-12 and PPOM #13-020 the following documents must be submitted.

**Packets without the appropriate documents or a written explanation will not be processed for interviews. Applicants will use the following checklist to ensure proper documentation is submitted.**

Yes  No **1. Copy of Job Announcement as Cover Sheet for application packet**

Yes  No **2. Application for Active Duty for Training, Active Duty for Special Work, Temporary Tour of Active Duty, and Annual Training for Soldiers of the Army National Guard and U.S. Army Reserve Position, DA Form 1058 (dated Sept 2017). This form can be downloaded from the Nebraska National Guard Opportunities webpage.**

Yes  No **3. ERB/ORB. Soldiers can download their validated Selection Board Record Brief ERB/ORB from <https://arnng1.ngb.army.mil/SelfService/Careercenter/RBMain.aspx> Enlisted applicants who are NOT MOSQ for the position in which applying must include ASVAB scores on the ERB.**

Yes  No **4. Five latest OER's/NCOER's. Applications must contain their most current NCOER/OER and if unavailable written explanation must be provided. If you do not have any OER's/NCOER's, a letter of recommendation or performance evaluation must be submitted on Soldiers not requiring an OER/NCOER.**

Yes  No **5.** NGB Form 23 (RPAM). All Army National Guard Soldiers will submit a current copy (**within the last 6 months**).

Yes  No **6.** Completed FTNGD Annual Statement of Understanding **This form can be downloaded from the Nebraska National Guard Opportunities webpage.**  
<https://ne.ng.mil/Resource/Documents/FTNGD-OS-ANNUAL-STATEMENT-OF-UNDERSTANDING-OCT-2013.pdf>

Yes  No **7.** Individual Training Report (ITR) form DTMS showing APFT and Height/Weight. **The last APFT score must be passing and with a date of 1 January 2019 or later for M-Day and after 1 July 2019 for AGR. Height Weight is considered current within 6 months of closing date.** You must provide written explanation if you are unable to provide the last 4 APFT scores. \_\_\_(Initials)

Yes  No **8.** IMR (Individual Medical Readiness) Record **showing a PHA completion date within 12 months and HIV within 2 years** <https://medpros.mods.army.mil/medprosnew/secure/medical/imr.aspx>  
Include a current copy of your DA Fm 3349 if on profile. Any PULHES with a 3 or 4 must be approved by a MAR2 process or PDES and found fit for retention in primary MOS.

Yes  No **9.** Any additional information/memorandums/letters of recommendation may be submitted that you feel will help qualify your application.

*In order to comply with United States Department of Defense (DoD) requirements and ensure the safety and security of the missions, programs, property and personnel of the Nebraska Military Department and Nebraska National Guard, employees must obtain the appropriate background investigation and maintain the level of security clearance assigned to their respective work.*

*Failure to obtain and maintain the designated type of security clearance/background check required for the respective work, may result in a job offer being rescinded, separation of employment, and/or other actions as may be deemed in the best interest of the agency.*

*Prior to appointment individuals must meet the security clearance requirements for the position or submit the required documents to the Nebraska National Guard Personnel Security Manager for processing the appropriate investigation. Required forms for AGR positions – SF 86, PSIP Initiation Form, Birth Certificate (or other proof of citizenship) and Fingerprints. Technician positions also require the OF 306 and Application/Resume.*

*The use of official mail to forward employment applications is prohibited. Applications submitted using government postage will not be considered.*

*Applications may be submitted by e-mail, postal mail, or hand-delivered to the HRO no later than 1600 hours on the closing date. Applications received after the closing time will not be considered for the position.*

**Mail applications to:** NE National Guard  
Human Resource – AGR Branch  
2433 NW 24<sup>th</sup> Street  
Lincoln, NE 68524

*The HRO is not responsible for any malfunctions when using electronic means to transmit job applications. Applicants may verify receipt of their application telephonically or via email.*