

MEMORANDUM FOR Applicants for the AGR-AR-25-065 Position Vacancy

SUBJECT: Amendment of Vacancy Announcement Number AGR-AR-25-065

The following announcement amendment has been added to the Nebraska National Guard website. You may access it through this link. [Job Announcements \(ng.mil\)](http://ng.mil) Individuals responsible for posting paper copies to unit bulletin boards will need to print them from the html documents on the website.

1. Reference Army Guard Reserve (AGR) Vacancy Announcement AGR-AR-25-065, announcing the position of the Medical Detachment First Sergeant is amended as follows:

AS AMENDED READS:

Closing Date: 18 April 2025

Area 3: Transfer of on-board AGR personnel (SFC/E7) with a 68-series MOS and must be on 1SG assignment list and must be eligible for promotion as of closing date.

IS FURTHER AMENDED TO READ:

Closing Date: 23 April 2025

Area 3: Transfer of on-board AGR personnel (SFC/E7) with a 68-series MOS, must be on the 1SG assignment list.

//signed//
CORY N. HUSKEY
LTC, NE USA
AGR Branch Manager

**NEBRASKA NATIONAL GUARD
HUMAN RESOURCES OFFICE
2433 NORTHWEST 24TH STREET
LINCOLN, NEBRASKA 68524**

ACTIVE GUARD RESERVE VACANCY ANNOUNCEMENT

Announcement Number: AGR-AR-25-065

Closing Date: 18 April 2025

Position Title: First Sergeant (10903)

Location: MEDDET, Lincoln, NE

Military Grade Range: Minimum SFC/E7 - Maximum MSG/1SG/E8

Military Requirements: Designated MOS for this position is 00F Immaterial. Experience using MOBCOP, ATRRS, DTS, EES, IPPS-A, My Unit Pay, DTMS, iPERMS, MEDPROS, eMMPS, MODS, MWDE, and MedChart. 1 year BN or higher Medical NCO experience preferred. The ability to interpret regulatory guidance and prepare reports and training guidance. Must possess and maintain a SECRET security clearance. Medical knowledge and background to support and understand medical practices as well as medical readiness and medical training. Thorough understanding of the skills and requirements to sustain the 68 series MOS. Must complete Fiscal Law and other required fiscal training. Must maintain HIPPA certification.

Area of Consideration: All members of the Nebraska Army National Guard and meeting the minimum requirements may submit applications for this position. **All current hiring procedures will be in accordance with NEARNG Selection Process Policy guidelines. AGR's within 24 months of initial tour or 18 months of assignment or reassignment of closing date of this announcement requires a stabilization waiver. Stabilization waiver request must be submitted with application by closing date.**

Qualified applicants will be referred to the selecting official in the following order.

Area 1: Lateral Transfers of on-board AGR personnel (MSG/1SG/E8) with a 68-series MOS and must be on 1SG assignment list.

Area 2: N/A

Area 3: Transfer of on-board AGR personnel (SFC/E7) with a 68-series MOS and must be on 1SG assignment list and must be eligible for promotion as of closing date.

Area 4: N/A

General Requirements:

1. The ability to develop procedural/regulatory guidance.
2. The ability to communicate effectively, both orally and in writing.
3. The ability to apply personnel management practices and techniques.
4. The skills required to supervise personnel.

Summary of Duties: Acts as the First Sergeant and Operations NCOIC. Coordinates and plans current and future operations with the Operations Officer. Supervises the duty performance of the section's enlisted personnel. Assists the Operations Officer and ensures that administrative policies and procedures are carried out. Coordinates the functions of the NE Medical Annex and manages the medical team in the areas of medical readiness. 68W re-certifications and sustainment, combat lifesaver, basic life saver, and flight paramedic certification and sustainment. Responsible for the health, welfare, training, morale and professional development of all Soldiers assigned to MED DET. Responsible for promoting and executing the Commander's vision and imperatives, assists and advises the Commander on all enlisted matters. Responsible for planning, coordination and execution of quality training. Supervises management of assignments, promotions, awards, human relations, and equal opportunity. Acts as the Enlisted Talent Manager and is the Chief Branch Manager for 68Ws.

Application Instructions:

Please read the application instructions as there have been changes to the application and process for applying.

!!! IMPORTANT NOTICE!!!

Applications will be screened after the job closing date, not prior. Please review your application for accuracy before you submit it to HRO. Nothing will be added to the application after 1600 hrs on the closing date.

E-mail may be sent to <mailto:ng.ne.nearng.list.hro-agr-job-apps@army.mil> with a subject line of "Job Application AGR-AR-__-__ (list job announcement number)". Encrypted emails can be accomplished using DoD Safe at <https://safe.apps.mil>. Electronic applications will be submitted as one attachment. Applications submitted in multiple attachments will not be accepted. Applications or attachments which are unreachable or cannot be opened will not be accepted or considered.

* Candidates may apply by submitting a completed *Application for Active Guard/Reserve (AGR) Position*, NGB Form 34-1. Reference AR 135-18 Para 2-3 and NGR 600-5 Para 2-4 the following documents must be submitted. Packets without the appropriate documents or a written explanation will not be processed for interviews. Applicants will use the following checklist to ensure proper documentation is submitted.

___ Yes ___ No 1. Application for Active Guard/Reserve (AGR) Position, **NGB Form 34-1, dated 20131111**. This form can be downloaded from the **Nebraska National Guard Opportunities webpage**. **Previous versions of the form will not be accepted**. Application must be signed and written explanations for YES answers must be provided within the application packet. ___(Initials)

___ Yes ___ No 2. ERB/ORB. Download your validated Selection Board Record Brief ERB/ORB from <https://minuteman.ngb.army.mil/benefits>. **Enlisted applicants who are not MOS qualified for the announced position must include ASVAB scores on their ERB**. ___(Initials)

___ Yes ___ No 3. Last five OER's/NCOER's. Applications must contain their most current OER/NCOER and if unavailable written explanation must be provided. A letter of recommendation or performance must be submitted if you don't have any OER's/NCOER's. ___(Initials)

___ Yes ___ No 4. NGB 23 (RPAM). All Army National Guard Soldiers must submit a NGB 23 dated **within 6 months of closing date**. For non ARNG members, contact the AGR Branch for other options. ___(Initials)

___ Yes ___ No 5. Statement of all active duty performed (DD Form 214, DD Form 215, DD Form 220, or any other forms that show active-duty service). **Statement of all Active Duty performed is not required for AGR personnel**. ___(Initials)

___ Yes ___ No 6. Individual Training Report (ITR) form DTMS showing ACFT and Height/Weight. **The record ACFT score must be passing with a date of 1 April 2022 or later and within 12 months for M-Day and within 6 months for AGR of closing date. Height/Weight is considered current within 6 months of closing date**. You must provide written explanation if you are unable to provide ACFT scores. ___(Initials)

___ Yes ___ No 7. IMR (Individual Medical Readiness) or Flight Physical <https://medpros.mods.army.mil/medprosnew/secure/medical/imr.aspx> with a record **HIV draw within the last 2 years and PHA completion date within 12 months of closing date**. ___(Initials)

Yes **No** **8.** Applicants will be screened for profiles (the DA 3349 is not required to be sent) . Temporary profiles **MUST** be cleared prior to AGR start date. Any permanent profiles with a PULHES of 3 or 4 must be supported with a Medical Fit for Duty. _____(Initials)

Yes **No** **9.** Any additional information/memorandums/letters of recommendation may be submitted that you feel will help qualify your application or for any “no” responses identified on this checklist. _____(Initials)

To qualify for initial entry in the AGR Program applicants must meet the eligibility requirements in AR 135-18 paragraphs 2-1, 2-2, and 2-3. IAW AR 600-8-2, Flagged ARNG and US Army Reserve (USAR) soldier may not apply for AD or ADT.

In order to comply with United States Department of Defense (DoD) requirements and ensure the safety and security of the missions, programs, property and personnel of the Nebraska Military Department and Nebraska National Guard, employees must obtain the appropriate background investigation and maintain the level of security clearance assigned to their respective work.

Failure to obtain and maintain the designated type of security clearance/background check required for the respective work, may result in a job offer being rescinded, separation of employment, and/or other actions as may be deemed in the best interest of the agency.

Prior to appointment individuals must meet the security clearance requirements for the position or submit the required documents to the Nebraska National Guard Personnel Security Manager for processing the appropriate investigation. Required forms for AGR positions – SF 86, PSIP Initiation Form, Birth Certificate (or other proof of citizenship) and Fingerprints. Technician positions also require the OF 306 and Application/Resume.

The use of official mail to forward employment applications is prohibited. Applications submitted using government postage will not be considered.

Applications may be submitted by e-mail, postal mail, or hand-delivered to the HRO no later than 1600 hours on the closing date. Applications received after the closing time will not be considered for the position.

Mail applications to: NE National Guard
Human Resource – AGR Branch
2433 NW 24th Street
Lincoln, NE 68524

The HRO is not responsible for any malfunctions when using electronic means to transmit job applications. Applicants may verify receipt of their application telephonically or via email.

The Nebraska National Guard is an equal opportunity employer; we do not discriminate on the basis of race, gender, sexual orientation, religion, national origin or ethnicity.