

**NEBRASKA NATIONAL GUARD  
HUMAN RESOURCES OFFICE  
2433 NORTHWEST 24<sup>TH</sup> STREET  
LINCOLN, NEBRASKA 68524**

**ACTIVE GUARD RESERVE VACANCY ANNOUNCEMENT**

**Announcement Number:** AGR-AR-23-069

**Closing Date:** 29 May 2023

**Position Title:** Chief of Training

**Location:** 1<sup>st</sup> BN, 209<sup>th</sup> RTI, Camp Ashland, NE

**Military Grade Range:** Minimum SFC/E7 - Maximum MSG/E8  
(Promotion to MSG/E8 is contingent upon the availability of a controlled grade)

**Military Requirements:** Designated MOS for this position is 00F58. Must meet the physical standards in FM 7-22 and weight standards in AR 600-9; must currently hold SQI "8" certified instructor with 80 hours of BLC instruction; must have knowledge on how to effectively prepare and execute instruction demonstrated by having been awarded, at a minimum, the Basic Army Instructor Badge (BAIB); possess a favorable security investigation, possess a SECRET clearance or higher or be able to obtain a SECRET clearance; have no speech impediments; must meet suitability requirements. Position is specific to BLC course operations and requires experience with the BLC POI/CMP and the NCOA.

**Area of Consideration:** All **on-board** AGR Soldiers of the Nebraska Army National Guard that hold the rank of SFC/E7 and MSG/E8 may submit applications for this position. **AGR's within 24 months of initial tour or 18 months of assignment or reassignment of closing date of this announcement requires a stabilization waiver. Stabilization waiver request must be submitted with application by closing date.**

**Qualified applicants will be referred to the selecting official in the following order.**

**Area 1:** On-board AGR Soldiers of the maximum grade for which the position is advertised. Soldiers on interim promotions will not be considered as Area 1 applicants.

**Area 2:** AGR Soldiers on the current Select, Train, Educate, Promote (STEP) list for the specified Career Progression MOS (CPMOS).

**Area 3:** On-board AGR Soldiers meeting the minimum grade requirements.

**Area 4:** All Soldiers of the Nebraska Army National Guard, or those eligible to become members, who meet the minimum grade requirements.

**General Requirements:**

1. Have no personal habits or character traits that are questionable from a security standpoint such as financial irresponsibility, unusual foreign holdings or interests, heavy drinking, drug abuse, gambling, emotional instability and so forth.
2. Display good military bearing
3. Have no record of conviction by special or general court-martial or civilian court of sexual offenses listed in AR 27-10 or otherwise be required to register as a sex offender under AR 27-10.

**Summary of Duties:** Responsible for the conduct of the Basic Leader Course as set in the Course Management Plan and Program of Instruction by TRADOC and USASMA; ensures Instructor Certification Program for SSGL/SGL Cadre; assists with development and refinement of NCOA SOP; ensures assigned cadre comply with TRADOC accreditation standards; evaluates and mentors Senior Small Group Leaders (SSGL) and Small Group Leaders (SGL); ensures all SSGL and SGL certification files are current and maintained; establishes and executes new instructor training program and sustainment program for seasoned instructors; ensure required training resources and reference materials are available for training; ensures instructors receive support materials and equipment required for training; ensures compliance with safety and environmental protection rules, regulations, laws and course requirements; ensures facilities, materials, equipment and systems are properly maintained; monitor USASMA and NCOLCoE website for BLC updates and changes to courseware; responsible for FTUS staff of 6- SSGLs and 24- SGLs, with additional ADOS

cadre as needed to facilitate annual student capacity in excess of 1800; duties are commensurate of those duties and responsibilities normally performed by a First Sergeant and also those of an Operations Sergeant.

## **Applications submitted in multiple attachments will not be accepted!**

### **Application Instructions:**

**Please read the application instructions as there have been changes to the application and process for applying.**

### **!!! IMPORTANT NOTICE!!!**

**Applications will be screened after the job closing date, not prior. Please review your application for accuracy before you submit it to HRO. Nothing will be added to the application after 1600 hrs on the closing date.**

E-mail may be sent to <mailto:ng.ne.nearng.list.hro-agr-job-apps@army.mil> with a subject line of "Job Application AGR-AR-\_\_\_-\_\_\_ (list job announcement number)". Encrypted emails can be accomplished using DoD Safe at <https://safe.apps.mil>. Electronic applications will be submitted as one attachment. Applications submitted in multiple attachments will not be accepted. Applications or attachments which are unreachable or cannot be opened will not be accepted or considered.

\* Candidates may apply by submitting a completed *Application for Active Guard/Reserve (AGR) Position*, NGB Form 34-1. Reference AR 135-18 Para 2-3 and NGR 600-5 Para 2-4 the following documents must be submitted. Packets without the appropriate documents or a written explanation will not be processed for interviews. Applicants will use the following checklist to ensure proper documentation is submitted.

\_\_\_ **Yes** \_\_\_ **No** 1. Application for Active Guard/Reserve (AGR) Position, **NGB Form 34-1, dated 20131111**. This form can be downloaded from the **Nebraska National Guard Opportunities webpage**. **Previous versions of the form will not be accepted**. Application must be signed and written explanations for YES answers must be provided within the application packet. \_\_\_(Initials)

\_\_\_ **Yes** \_\_\_ **No** 2. ERB/ORB. Download your validated **Selection Board Record Brief ERB/ORB** from <https://minuteman.ngb.army.mil/benefits> . **Enlisted applicants who are not MOS qualified for the announced position must include ASVAB scores on their ERB**. \_\_\_(Initials)

\_\_\_ **Yes** \_\_\_ **No** 3. Last five OER's/NCOER's. Applications must contain their most current OER/NCOER and if unavailable written explanation must be provided. A letter of recommendation or performance must be submitted if you don't have any OER's/NCOER's. \_\_\_(Initials)

\_\_\_ **Yes** \_\_\_ **No** 4. NGB 23 (RPAM). All Army National Guard Soldiers must submit a NGB 23 dated **within 6 months of closing date**. \_\_\_(Initials)

\_\_\_ **N/A** \_\_\_ **Yes** \_\_\_ **No** 5. Statement of all active duty performed (DD 214, DD 215, DD 220). You can find these forms in your IPERMS <https://iperms.hrc.army.mil/rms/login.jsp> DD 214/215/220 are not required for current on-board AGRs. \_\_\_(Initials)

\_\_\_ **Yes** \_\_\_ **No** 6. Individual Training Report (ITR) form DTMS showing APFT and Height/Weight. **The last APFT score must be passing and with a date of 1 January 2019 or later for M-Day and after 1 July 2019 for AGR. Height Weight is considered current within 6 months of closing date**. You must provide written explanation if you are unable to provide the last 4 APFT scores. \_\_\_(Initials)

\_\_\_ **Yes** \_\_\_ **No** 7. IMR (Individual Medical Readiness) <https://medpros.mods.army.mil/medprosnew/secure/medical/imr.aspx> with a record **PHA completion date within 12 months of closing date**. \_\_\_(Initials)

\_\_\_ **Yes** \_\_\_ **No** 8. If you are on a profile include a current DA 3349. Any PULHES with a 3 or 4 must be supported with medical fit for duty waiver (MMRB or MAR2). \_\_\_(Initials)

\_\_\_ **Yes** \_\_\_ **No** 9. Any additional information/memorandums/letters of recommendation may be submitted that you feel will help qualify your application or for any "no" responses identified on this checklist. \_\_\_(Initials)

*To qualify for initial entry in the AGR Program applicants must meet the eligibility requirements in AR 135-18 paragraphs 2-1, 2-2, and 2-3. IAW AR 600-8-2, Flagged ARNG and US Army Reserve (USAR) soldier may not apply for AD or ADT.*

*In order to comply with United States Department of Defense (DoD) requirements and ensure the safety and security of the missions, programs, property and personnel of the Nebraska Military Department and Nebraska National Guard, employees must obtain the appropriate background investigation and maintain the level of security clearance assigned to their respective work.*

*Failure to obtain and maintain the designated type of security clearance/background check required for the respective work, may result in a job offer being rescinded, separation of employment, and/or other actions as may be deemed in the best interest of the agency.*

*Prior to appointment individuals must meet the security clearance requirements for the position or submit the required documents to the Nebraska National Guard Personnel Security Manager for processing the appropriate investigation. Required forms for AGR positions – SF 86, PSIP Initiation Form, Birth Certificate (or other proof of citizenship) and Fingerprints. Technician positions also require the OF 306 and Application/Resume.*

*The use of official mail to forward employment applications is prohibited. Applications submitted using government postage will not be considered.*

*Applications may be submitted by e-mail, postal mail, or hand-delivered to the HRO no later than 1600 hours on the closing date. Applications received after the closing time will not be considered for the position.*

**Mail applications to:** NE National Guard  
Human Resource – AGR Branch  
2433 NW 24<sup>th</sup> Street  
Lincoln, NE 68524

*The HRO is not responsible for any malfunctions when using electronic means to transmit job applications. Applicants may verify receipt of their application telephonically or via email.*

***The Nebraska National Guard is an equal opportunity employer; we do not discriminate on the basis of race, gender, sexual orientation, religion, national origin or ethnicity.***