

**NEBRASKA NATIONAL GUARD
HUMAN RESOURCES OFFICE
2433 NW 24TH STREET
LINCOLN, NEBRASKA 68524**

NATIONWIDE ACTIVE GUARD RESERVE VACANCY ANNOUNCEMENT

Announcement Number: AGR-AF-24-016

Closing Date: 11 March 2024

Position Title: Wing Inspector General

Location: 155 ARW, Lincoln, NE

Military Grade Range: Minimum Maj/O4 - Maximum Lt Col/O5
(Promotion contingent upon UMD and Controlled Grade availability)

Military Requirements: Designated AFSC for this position is any AFSC. The Special Duty Identifier of 87G0 will be given upon acceptance of the position. Must be able to obtain and maintain a Top Secret Security clearance. **Applicants will review the qualifications for the award of this AFSC in the AFOCD. Failure to review these qualifications may result in the applicant not being eligible for the position.**

Area of Consideration: All members of the Nebraska Air National Guard or those eligible to become members in the grades of Maj/O4 or Lt Col/O5 may apply for this position.

Special Duty Summary.

Plans, directs, conducts, and manages all Wing Inspector General (IG) programs. Provides policy guidance, procedures, planning, oversight, and direction for implementing the Air Force Inspection System, Complaints Resolution Program, and Fraud, Waste, and Abuse (FWA) Program and the Commanders' Inspection Programs (CCIP) at wing/wing equivalent level.

Duties and Responsibilities:

- 2.1. Directs, conducts, and leads all Wing IG activities. Operates and manages the Wing Office of the Inspector General, responsible for overall operation, administration, and management of Wing IG inspections, Complaints Resolution, FWA Program, and Commanders' Inspection Program (CCIP).
- 2.2. Organizes IG activities. Develops, establishes, and controls methods and procedures to implement IG policies and programs. Provides oversight and policy guidance concerning IG programs, plans, requirements, management, education and awareness initiatives.
- 2.3. Provides IG support. Maintains liaison with MAJCOM/IG and SAF/IG where appropriate to receive, process, refer, and manage Wing Inspection information, resources, assets, and activities to support operation and management of the Air Force's Inspection and Complaints Resolution and FWA Programs. Certifies Wing IG personnel and evaluates IG programs and activities.

Special Duty Qualifications:

- 3.1. Knowledge. Knowledge of Air Force Inspection objectives, leadership and management concepts and their relationship to mission accomplishment is mandatory.
- 3.2. Education. For entry into this SDI, a Master's degree in management, industrial management, education, psychology, criminal justice, public administration, or business administration with a major in management is desirable.
- 3.3. Training. For retention of this SDI, completion of the Air Force Inspector General Training Course (IGTC-Q) taught by SAF/IGQ is mandatory. Wing Inspectors General assigned to Nuclear Certified

Units must also attend the Air Force Nuclear Inspectors Course. Completion of the Inspector General Training Course for Inspections (IGTC-I) is recommended.

3.4. Experience. Previous IG and command experience at the unit, wing or MAJCOM is highly desired.

3.5. Other. The following are mandatory as indicated:

3.5.1. For entry into this specialty, recommendation by unit commander.

3.5.2. For entry and retention of the SDI:

3.5.2.1. Must meet requirements listed in Chapter 8 of AFI 90-201, The Air Force Inspection System.

3.5.2.2. No Unfavorable Information File, civil convictions (other than minor traffic violations), or open IG investigations.

3.5.2.3. Demonstrated ability to prepare written reports.

Application Instructions:

Please read the application instructions as there have been changes to the application and process for applying.
!!! IMPORTANT NOTICE!!!

Applications will be screened after the job closing date, not prior. Please review your application for accuracy before you submit it to HRO. Nothing will be added to the application after 1600 hrs on the closing date.

E-mail may be sent to ng.ne.nearng.list.hro-agr-job-apps@army.mil with a subject line of "Job Application AGR-AF-__-__ (list job announcement number)". Electronic applications will be submitted as one attachment. **Applications submitted in multiple attachments will not be accepted. Applications submitted in binders or document protectors will not be accepted.** Applications or attachments which are unreachable or cannot be opened will not be accepted or considered.

Packets without the appropriate documents or a written explanation will not be processed for interviews. Applicants will use the following checklist to ensure proper documentation is submitted.

Yes No 1. **Application for Active Guard/Reserve (AGR) Position, NGB Form 34-1, dated 20131111.** This form can be downloaded from the ng.ne.mil webpage. **Previous versions of the form will not be accepted.** Application must be signed and written explanations for YES answers must be provided within the application packet. ____ (Initials)

Yes No 2. **Records review RIP or SURF Sheet** ____ (Initials)

Yes No 3. **Last 3 Officer / Enlisted Performance Reports (OPR / EPR),** or Statement addressing missing reports. Does not apply to traditional, enlisted Airmen or if you have not required 3 OPR/EPR's. ____ (Initials)

Yes No 4. **Current Point Credit Summary -** Applies to Reserve Component/ANG Only
____ (Initials)

Yes No 5. **Current Flying History Report** (if applicable) ____ (Initials)

Yes No 6. **AF 422 or DD 2992** (showing current physical PULHES) and PHA within 12 months
____ (Initials)

Yes No 7. **AF Fitness Assessment with current Fit Test Score and Fit Test History**
Member must provide current documentation showing they meet the **fitness standard score of 75 or higher** IAW NGB/AIPOF Memorandum dated, 1 Oct 08, Subject: Interim Guidance Implementation of Standard Fitness Score for Purposes of Promotion and Reenlistment, Effective 1 October 2008, AWGI 10-248, and ANGI 36-101. ____ (Initials)

The use of official mail to forward employment applications is prohibited. Applications submitted using government postage will not be considered.

Mail applications to: NE National Guard
Human Resource – AGR Branch
2433 NW 24th Street
Lincoln, NE 68524

The HRO is not responsible for any malfunctions when using electronic means to transmit job applications. Applicants may request to verify receipt of their application through e-mail or telephonically. The Nebraska National Guard is an equal opportunity employer; we do not discriminate on the basis of race, gender, sexual orientation, religion, national origin or ethnicity.