

**NEBRASKA NATIONAL GUARD
HUMAN RESOURCES OFFICE
2433 NW 24TH STREET
LINCOLN, NEBRASKA 68524**

ACTIVE GUARD RESERVE VACANCY ANNOUNCEMENT

Announcement Number: AGR-AF-23-035
(Concurrent w/ Tech Announcement AF-23-047)

Closing Date: 14 June 2023

Position Title: Production Controller (Aircraft)

Location: 155th MOC, Lincoln, NE

Military Grade Range: SSgt/E5 Minimum - SMSgt/E8 Maximum
(Current UMD supports E6, promotion contingent upon UMD and availability of controlled grade.)

Military Requirements: On Board AGRs only. Designated AFSC for this position is any 2A, 2R, or 2W AFSC with a minimum 5 skill level is eligible. Must be able to obtain and maintain a Secret security clearance. Must be US Citizen. **Applicants will review the qualifications for the award of this AFSC in the AFECD. Failure to review these qualifications may result in the applicant not being eligible for the position.**

Area of Consideration: All current **On Board AGRs** of the Nebraska Air National Guard in the grades of SSgt/E5 through SMSgt/E8 who have previously held a 5 level in a 2A/2R/2W AFSC may apply for this position.

Specialty Summary. This Position will be in the Maintenance Operations Center (MOC).

Duties and Responsibilities:

As a PRODUCTION CONTROLLER (AIRCRAFT), duties include:

1. Implements preliminary (advance) maintenance plans for assigned weapon systems and schedules immediate maintenance for transient aircraft. Designates, maintains and monitors current maintenance repair priorities of aircraft to ensure actuality and compliance with flying schedules. Authorizes and assigns aircraft maintenance jobs, job control numbers manually or through a computerized maintenance system, work priorities, and start and completion times for scheduled and unscheduled maintenance of aircraft. Conducts the control and dispatch of shop assignments. Monitors progress of job completion by dispatched personnel. Controls maintenance on assigned aircraft and related support and training equipment. Takes prompt and decisive action to make on-the-spot adjustments to maintenance repair priorities necessitated by unscheduled maintenance requirements, and incorporates all unscheduled maintenance into a daily plan.
2. Maintains visual aids depicting status of maintenance actions in progress, specialist availability and status of aerospace vehicles, aerospace ground equipment (AGE), training equipment, transportation and tow vehicles, munitions loads, arming of guns and munitions, and location of aircraft and dispatched AGE. Maintains a visual schedule of daily flying, noting deviations and cancellations.
3. Coordinates with Materiel Control on mission capable (MICAP) and non-mission capable status (NMCS) of parts, adjustments to in-shop work priorities, and verification of urgency of need designators. Determines the source of supply for cannibalization actions.

4. Coordinates with Quality Assurance on functional check flight (FCF) requirements, Air Operations on flying schedule, other maintenance shops for coordination of repair work and with other functional areas as required.
5. Requests necessary support services such as firefighting activity standby, fuel and defuel and civil engineer support. Directs physical movement of aircraft and aerospace ground equipment.
6. Controls the maintenance communications and transportation systems to provide for the effective transmission of information and movement of material and maintenance personnel.
7. Develops and maintains current procedural check sheets for use during actions such as mass loads combat turnaround, broken arrow (nuclear emergency), emergency notification, aircraft crash, flight line fire, severe weather warning evacuation. Monitors and revises the sequence of preselected aircraft required for contingency commitments.
8. Makes required inputs to the automated data system and retrieves data and/or computer generated products as required.
9. Conducts training of assigned military personnel.
10. Performs other duties as assigned.

Application Instructions:

Please read the application instructions as there have been changes to the application and process for applying.

!!! IMPORTANT NOTICE!!!

Applications will be screened after the job closing date, not prior. Please review your application for accuracy before you submit it to HRO. Nothing will be added to the application after 1600 hrs on the closing date.

E-mail may be sent to ng.ne.nearng.list.hro-agr-job-apps@army.mil with a subject line of "Job Application AGR-AF-__-__ (list job announcement number)". Electronic applications will be submitted as one attachment. Applications submitted in multiple attachments will not be accepted. Applications submitted in binders or document protectors will not be accepted. Applications or attachments which are unreachable or cannot be opened will not be accepted or considered.

Packets without the appropriate documents or a written explanation will not be processed for interviews. Applicants will use the following checklist to ensure proper documentation is submitted.

Yes No 1. Application for Active Guard/Reserve (AGR) Position, NGB Form 34-1, dated 20131111. This form can be downloaded from the ne.ng.mil. Previous versions of the form will not be accepted. Application must be signed and written explanations for YES answers must be provided within the application packet. ____ (Initials)

Yes No 2. Records review RIP or SURF Sheet ____ (Initials)

Yes No 3. Last 3 Officer / Enlisted Performance Reports (OPR / EPR), or Statement addressing missing reports. Does not apply to traditional, enlisted Airmen or if you have not required 3 OPR/EPR's. ____ (Initials)

Yes No 4. Current Point Credit Summary - Applies to Reserve Component/ANG Only ____
 Yes No 5. Current Flying History Report (if applicable) ____ (Initials)

Yes No 6. AF 422 or DD 2992 (showing current physical PULHES) or MFR from Med Group ____ (Initials)

Yes No 7. AF Fitness Assessment with current Fit Test Score and Fit Test History Member must provide current documentation showing they meet the fitness standard score of 75 or higher IAW NGB/AIPOF Memorandum dated, 1 Oct 08, Subject: Interim Guidance Implementation of Standard Fitness Score for Purposes of Promotion and Reenlistment, Effective 1 October 2008, AWGI 10-248, and ANGI 36-101. ____ (Initials)

The use of official mail to forward employment applications is prohibited. Applications submitted using government postage will not be considered.

Mail applications to: NE National Guard
Human Resource – AGR Branch
2433 NW 24th Street
Lincoln, NE 68524

The HRO is not responsible for any malfunctions when using electronic means to transmit job applications. Applicants may request to verify receipt of their application through e-mail or telephonically.

The Nebraska National Guard is an equal opportunity employer; we do not discriminate on the basis of race, gender, sexual orientation, religion, national origin or ethnicity.