

**NEBRASKA NATIONAL GUARD
HUMAN RESOURCES OFFICE
2433 NW 24TH STREET
LINCOLN, NEBRASKA 68524**

NATIONWIDE ACTIVE GUARD RESERVE VACANCY ANNOUNCEMENT

Announcement Number: AGR-AF-23-020

Closing Date: Open Until Filled

Position Title: Fuels

Location: 155 LRS, Lincoln, NE

Military Grade Range: Minimum A1C/E3 - Maximum SMSgt/E8
(UMD limited to TSgt, promotion contingent upon UMD and Controlled Grade availability)

Military Requirements: AFSC for this position is 2F0X1. Must meet AFSC requirements of ASVAB Mechanical score 47, General score 38, ability to lift 70 lbs, and PHULES of 111121. Must have normal color vision and valid driver's license. Must be able to obtain and maintain a SECRET security clearance. Must be a U.S. Citizen. Must not have a fear of heights (acrophobia) or of enclosed spaces (claustrophobia). **Applicants will review the qualifications for the award of this AFSC in the AFECD. Failure to review these qualifications may result in the applicant not being eligible for the position.**

Area of Consideration: All members of the Nebraska Air National Guard, or those eligible to become members of the Nebraska Air National Guard, in the grade of A1C/E3 – SMSgt/E8 may apply for this position.

Area 1 – AFSC Qualified

Area 2 – Non AFSC Qualified

Specialty Summary. Maintains and operates fuels and cryogenic facilities and equipment. Inventories, receives, stores, transfers, and issues petroleum, cryogenics, and alternative fuel products. Performs quality analysis on petroleum and cryogenics products. Performs preventive and operator maintenance on fuel dispensing vehicles and handling equipment, fuel dispensing systems, and conducts operator inspection and maintenance on facilities. Prepares receipt, inventory, and issue documents to support fuel and cryogenic product accountability. Operates specialized fuels vehicles and support equipment. Related DoD Occupational Subgroup: 182100.

Duties and Responsibilities:

2.1. Directs receipt, storage, transfer, and issue operations for petroleum, alternate fuel, and cryogenic products. Forecasts product requirements, places orders for products, and performs product receipt operations. Ensures proper handling and segregation of products received and verifies quantity and quality. Documents discrepancies in product receipt quantities and quality. Isolates off-specification products and takes appropriate actions to correct quality problems. Ensures compliance with all safety and environmental regulations.

2.2. Manages, maintains, and operates storage and dispensing facilities. Rotates stock to prevent product quality degradation. Ensures an effective operator maintenance program is carried out. Maintains inspection and maintenance records for facilities. Reports facility deficiencies to appropriate maintenance activity. Initiates facility upgrades and construction projects. Inspects and maintains

cryogenic storage tanks and support equipment. Operates and maintains cryogenic production plants. Manages, maintains, and operates Fuels Support Equipment (FSE) used for base and tactical operations.

2.3. Performs technical fuels functions. Operates Fuels Service Center (FSC) to monitor all product movements and ensure timely response to mission requirements. Coordinates fuel and cryogenic servicing requirements with supported agencies and ensures appropriate prioritization of support requirements. Ensures vehicle and equipment preventive maintenance program is effective and reliable. Operates mobile and hydrant servicing equipment to dispense products to aircraft and ground support equipment and facilities. Operates cryogenic storage tanks to receive and dispense products.

2.4. Maintains fuels and cryogenic records. Ensures accuracy of receipt, inventory, transfer, and issue documents. Processes computer transactions to ensure proper billing and payment for all product receipt and issue transactions. Monitors product temperature and handling gains and losses to ensure they are within tolerance. Coordinates gain/loss investigation when acceptable tolerances are exceeded. Compiles data and generates ad hoc and recurring reports. Monitors inventory levels to ensure adequate stocks are on-hand to support operating and war reserve stock requirements. Inputs data into the base-level support applications (BLSA) to ensure accurate accountability. Reconciles information systems to ensure all transactions have processed correctly.

2.5. Maintains quality control of fuel and cryogenic products. Operates and maintains laboratory test equipment. Collects and analyzes product samples from receipt sources, bulk storage tanks, and dispensing vehicles and equipment. Documents test results in Fuels Manager® Defense and conducts trend analysis on product quality. Establishes a sample correlation program with the Aerospace Fuels Laboratory to validate the integrity of the base-level analysis procedures. Collects petroleum, oil and lubricant samples from crashed aircraft and submits them to the Aerospace Fuels Laboratory for analysis. Ensures an effective product segregation and recovery program is implemented. Establishes and manages a lock out/tag out program.

2.6. Oversees unit personnel readiness. Monitors unit manning document and allocates personnel to authorized positions. Participates in mobility planning, submits resources and training system data, and evaluates and approves unit type code changes. Reviews and monitors status of unit type codes (UTCs) and provides updates to the Unit Deployment Manager (UDM).

2.7. Conducts preventive maintenance inspections on the fuel's vehicle and equipment. Determines the overall mechanical condition of equipment and corrects deficiencies as required. Analyzes malfunctions, documents deficiencies, and coordinates repairs with the Refueling Maintenance shop. Tests repaired fuel vehicles and equipment for proper operation. Adjusts fueling components and verifies installed safety devices for proper operation. Performs scheduled inspections, preventive maintenance, and on-the-spot repairs. Uses technical publications to maintain fuels vehicles and equipment. Prepares servicing equipment for shipment.

Specialty Qualifications:

3.1. Knowledge. Knowledge is mandatory regarding the composition, properties, and characteristics of petroleum products and cryogenic fluids, including toxic, explosive, and fire hazards; environmental protection procedures; conservation; methods of receiving, storing, testing, and evaluating fuel and cryogenic fluids under normal, or operating within remote locations or in support of deployment and contingency operations.

3.2. Education. For entry into this specialty, completion of high school with courses in general science, computer science, mathematics, and chemistry is desirable.

3.3. Training. For award of AFSC 2F031, completion of the Fuels Apprentice Course is mandatory.

3.4. Experience. The following experience is mandatory for award of the AFSC indicated:

3.4.1. 2F051. Qualification in and possession of AFSC 2F031. Also, experience is mandatory in functions such as receipt, issue, and transfer operations from the military service station, fuels

hydrant system, and cryogenic storage; operating available mobile refueling vehicles and equipment; documenting fuels transactions for computer processing; and performing fuels quality control analysis on petroleum products.

3.4.2. 2F071. Qualification in and possession of AFSC 2F051. Also, experience is mandatory in functions such as Fuels Service Center operations, training, material control, fuels vehicle and equipment maintenance, and fuels laboratory.

3.4.3. 2F091. Qualification in and possession of AFSC 2F071, must complete the Petroleum Logistics Management Course (PLMC). Also, experience in Fuels Operations such as mobile refueling, fuels hydrants; understand the role and responsibilities of a Contracting Officer Representative; possess a working knowledge of Fuels Service Center operations with a keen understanding of fuels accounting; be familiar with fuels laboratory and training requirements.

3.5. Other. The following are mandatory as indicated:

3.5.1. For entry into this specialty:

3.5.1.1. Normal color vision as defined in AFI 48-123, Medical Examinations and Standards.

3.5.1.2. Must possess a valid state driver's license to operate government motor vehicles (GMV) in accordance with AFI 24-301, Vehicle Operations.

3.5.1.3. For Air Force Reserve Command retraining candidates, a mandatory grade of TSgt or below with less than 10 years Total Federal Military Service is required.

3.5.1.4. See attachment 4 for additional entry requirements.

3.5.2. For award and retention:

3.5.2.1. Specialty requires routine access to Tier 3 (T3) information, systems or similar classified environment. For award and retention of AFSCs 2F0XX, completion of a current T3 Investigation required IAW DoDM 5200.02, AFMAN 16-1405, Air Force Personnel Security Program, is mandatory.

NOTE: Award of the entry level without a completed T3 Investigation is authorized provided an interim Secret security clearance has been granted according to DoDM 5200.02, AFMAN 16 -1405.

3.5.2.2. For award and retention of these AFSCs: must maintain local network access IAW AFI 17-130, Cybersecurity Program Management and AFMAN 17-1301, Computer Security.

Application Instructions:

Please read the application instructions as there have been changes to the application and process for applying.

!!! IMPORTANT NOTICE!!!

Applications will be screened after the job closing date, not prior. Please review your application for accuracy before you submit it to HRO. Nothing will be added to the application after 1600 hrs on the closing date.

E-mail may be sent to ng.ne.nearng.list.hro-agr-job-apps@army.mil with a subject line of "Job Application AGR-AF-__-__ (list job announcement number)". Electronic applications will be submitted as one attachment. **Applications submitted in multiple attachments will not be accepted. Applications submitted in binders or document protectors will not be accepted.** Applications or attachments which are unreachable or cannot be opened will not be accepted or considered.

Packets without the appropriate documents or a written explanation will not be processed for interviews. Applicants will use the following checklist to ensure proper documentation is submitted.

Yes No 1. **Application for Active Guard/Reserve (AGR) Position, NGB Form 34-1, dated 20131111.** This form can be downloaded from the Featured Content. **Previous versions of the form will not be accepted.** Application must be signed and written explanations for YES answers must be provided within the application packet. ____ (Initials)

Yes No 2. **Records review RIP or SURF Sheet** ____ (Initials)

Yes No 3. **Last 3 Officer / Enlisted Performance Reports (OPR / EPR),** or Statement addressing missing reports. Does not apply to traditional, enlisted Airmen or if you have not required 3 OPR/EPR's. ____ (Initials)

Yes No 4. **Current Point Credit Summary** - Applies to Reserve Component/ANG Only ____
 Yes No 5. **Current Flying History Report** (if applicable) ____ (Initials)

Yes No 6. **AF 422 or DD 2992** (showing current physical PULHES) and PHA within 12 months ____ (Initials)

Yes No 7. **AF Fitness Assessment with current Fit Test Score and Fit Test History**
Member must provide current documentation showing they meet the **fitness standard score of 75 or higher** IAW NGB/AIPOF Memorandum dated, 1 Oct 08, Subject: Interim Guidance Implementation of Standard Fitness Score for Purposes of Promotion and Reenlistment, Effective 1 October 2008, AWGI 10-248, and ANGI 36-101. ____ (Initials)

The use of official mail to forward employment applications is prohibited. Applications submitted using government postage will not be considered.

Mail applications to: NE National Guard
Human Resource – AGR Branch
2433 NW 24th Street
Lincoln, NE 68524

The HRO is not responsible for any malfunctions when using electronic means to transmit job applications. Applicants may request to verify receipt of their application through e-mail or telephonically.

The Nebraska National Guard is an equal opportunity employer; we do not discriminate on the basis of race, gender, sexual orientation, religion, national origin or ethnicity.