



NEBRASKA NATIONAL GUARD

JOINT FORCE HEADQUARTERS
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LINCOLN, NE 68524-1801

NGNE- TAG

JUL 18 2022

MEMORANDUM FOR Nebraska National Guard Members and Title 32 / Title 5 Employees

SUBJECT: COVID-19 Screening Testing Policy

1. References:

- a. Under Secretary of Defense for Personnel and Readiness Memorandum, "Force Health Protection Guidance (Supplement 23) Revision 3 – Department of Defense Guidance for Coronavirus Disease 2019 Vaccination Attestation, Screening Testing, and Vaccination Verification, December 20, 2021.
- b. Director, Manpower and Personnel, National Guard Bureau, "National Guard Implementation Guidance for Force Health Protection (Supplement 23) Revision 3 – Mandatory Coronavirus Disease 2019 Vaccination Attestation, Screening Testing and Verification, January 6, 2022.
- c. Under Secretary of Defense for Personnel and Readiness Memorandum. "Updated Guidance for Mask and Screening Testing for all Department of Defense Installations and Other Facilities", March 1, 2022.

2. In accordance with the above references, effective 01 August 2022, COVID-19 screening testing is required for unvaccinated NENG members/employees. Screening testing is also required for vaccinated Title 32/Title 5 bargaining unit members/employees who are entering a Department of Defense (DoD) facility that employs one or more unvaccinated members/employees. 155 Medical Group and Army Medical Detachment will provide unvaccinated personnel status to supervisors. These procedures are not applicable to members/employees who are entering a State owned facility with fewer than 10 employees (see attachment 1 for a list of exempt State facilities) regardless of vaccination status, except when 10 or more employees (hereinafter referred to as employees) are present. Employees for this requirement includes:

- a. Title 32 Active Guard Reserves (including One Time Occasional Tours (OTOT) and Active Duty Operational Support (ADOS);
- b. Title 32 Dual Status Technicians;
- c. Title 5 Employees; and
- d. Drill Status Guardsmen (DSG)/Traditional Service Members (M-Day).

3. In accordance with reference b, screening testing will be conducted when the CDC COVID-19 Community Level is medium or high in the county where the DoD installation or facility is located. Installations or facilities located in a county where the CDC COVID-19 Community Level is low are not required to perform screening testing. Supervisors will monitor county transmission rates daily via <https://www.cdc.gov/coronavirus/2019-ncov/your-health/covid-by-county.html> and will ensure weekly testing and/or mask wear is accomplished, if required.
4. For full time employees, testing will occur at least weekly, on the first duty day of the week, using screening tests that have Instructions for Use and Food and Drug Administration (FDA) approval, 501k premarket clearance or have an FDA Emergency Use Authorization. Drill Status Guardsman/Traditional Service Members will test upon arrival to Drill or if accessing a DoD facility between drill periods. Upon receipt of this policy, commanders and/or supervisors will implement the screening testing requirements established herein.
5. Testing kits will be purchased through the Defense Logistics Agency (DLA) and funded through the organization level. Kits will be bulk purchased and distributed as follows:
 - a. NEANG testing kits will be distributed among the Joint Force Headquarters, 170th Group, and 155th Air Refueling Wing. The point of contact (POC) for the testing kits is Lt Col Elizabeth Micek at 402-309-1112 or 402-610-0767.
 - b. NEARNG testing kits will be distributed from the USPFO Warehouse. Commanders/Supervisors are responsible for drawing an adequate amount of testing kits from the warehouse to ensure tests are available for each unvaccinated employee. Commanders/Supervisors will submit their request on a DA Form 3161, e-mail it to the Warehouse POCs and schedule an appointment for no sooner than 48 hours after receipt of the request. It is recommended to have a two week supply of tests on hand at each location with unvaccinated employees. The POCs for testing kits at the warehouse are SGT Joseph Battiato, 402-309-1938, joseph.d.battiato.mil@army.mil and SFC Yvonne Haeffner, yvonne.m.haeffner.mil@army.mil.
6. Screening tests will be conducted on-site and during regular duty hours with the expectation that less than an hour of regular duty time will be used per test. Screening tests do not require medical support to complete. Employees identified in paragraph 2 will test weekly by reporting to their supervisor at the beginning of the scheduled work week or the first day worked in the week/month and self-administer the test in the presence of their supervisor or chain of command. Where social distancing can be maintained, employees will continue with their assignments during the waiting period required for the test. If social distancing cannot be maintained, the employee will socially distance in a designated area while awaiting the test result. In order to respect an employee's privacy, testing should not take place in common areas to include break rooms, drill floors, assembly areas, etc.
7. Supervisors will observe the test result and document the date (not the result) on the testing screening form (see attachment 2) with initials of the commander/supervisor and the individual tested. Upon completion, the employee will dispose of the testing kit in a waste receptacle and, if the test is negative, return to duty. Waste receptacles used for disposal of testing kits should be emptied daily.

8. Commanders and Supervisors will contact the appropriate Nurse Case Manager (NCM) regarding a positive test result and will follow the instructions of the Medical Group or NCM regarding the positive employee. If Medical Group or NCM is unavailable, the first action will be to allow the employee to telework (to the maximum extent possible) or utilize their accrued leave and restrict access to facilities/work until Medical Group or NCM has reported the employee as clear to return. Employees who have tested positive for COVID-19 are exempted from regular screening testing for 90 days following the documented date of their initial positive test of COVID-19. Documented proof of this positive test date shall be provided upon request to the Medical Group, NCM, and/or commander/supervisor.

a. NCM is available from 0800-1700 Monday-Friday and IDTs by contacting the following:

1. NEANG: 402-309-1006; no specific POC

2. NEARNG: 402-309-1878; Mrs. Jeanne Stokes, email:
jeanne.m.stokes.civ@army.mil.

9. Employees subject to COVID-19 quarantine or isolation recommendation by a medical provider or agency nurse case manager shall receive situational telework to the maximum extent possible. If an employee is unable to perform situational telework due to incapacitation associated with COVID-19, the employee will have the option of using sick leave, annual leave, compensatory time off, Leave Without Pay (LWOP), or time off award. If an employee refuses to telework or use leave, the employee may be sent home on enforced leave or coded Absent Without Leave (AWOL) and removed from the workplace.

10. If an employee identified in paragraph 2 refuses COVID-19 screening testing that has been mandated by this policy (including those with an approved vaccination exemption), supervisors may take appropriate corrective personnel action, including adverse or administrative action, up to and including separation/removal from Federal service. Prior to taking corrective action on a full-time employee, Supervisors should contact Mr. Stephen Oppliger, HRO-Labor Relations, for consultation.

9. The following requirements for official visitors, as defined in paragraph 10, will be adhered to when accessing a DoD facility:

a. Official visitors will:

1. Complete DD Form 3150, "Contractor and Visitor Certification of Vaccination";

2. Maintain a copy of the completed DD Form 3150 and show it to authorized DoD personnel upon request; and/or

3. If not fully vaccinated or decline to volunteer COVID-19 vaccination status, official visitors will show an electronic or paper copy of negative results from an FDA-authorized or approved COVID-19 test administered no earlier than 72 hours prior to their visit.

b. The DoD sponsor of an official visitor (i.e. the person who submits a Visitor Access Request) will:

1. Notify the visitor of the above requirements; and
2. Verify completion of the DD Form 3150, and a negative test result if required, prior to allowing visitor access to the facility to which access is sought.

c. Failure to complete the DD Form 3150 or present a negative test result, if required, may result in denial of an official onsite visitor's access to the facility.

12. Official visitors are non-DoD individuals (i.e., individuals who are not Common Access Cardholders) seeking access to DoD facilities to conduct official DoD business (i.e., to attend a meeting). Official visitors, however, do not include those individuals described in paragraph 13."

13. This policy does not apply to personnel receiving ad hoc access to DoD facilities (e.g., delivery personnel, taxi services, ceremony attendees); to individuals who have access to the grounds of but not the buildings on, DoD installations (e.g., groundskeepers, fuel delivery personnel); to personnel accessing DoD buildings unrelated to the performance of DoD business (e.g., NEMA visitors); or to personnel accessing DoD facilities to receive a public benefit (e.g., ID Cards, BX visitors).

14. Employees who have been exposed to COVID-19 in the workplace, and who are not required to isolate/quarantine, may request to receive a COVID-19 self-test. Self-testing in this case is done so on a voluntary basis and is not required by the NENG. Employees will self-administer the test on-site and in the presence of their supervisor or chain of command. Although a request for a voluntary self-test may be received, the NENG may deny the request based on the level of testing kits available. Requests for voluntary self-tests should follow the procedures contained in paragraph 5.

15. Point of contact for screening testing is Colonel Nicole Nuss, Director of Manpower and Personnel, at (402) 309-8170.



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