

**NEBRASKA NATIONAL GUARD
HUMAN RESOURCES OFFICE
2433 NORTHWEST 24TH STREET
LINCOLN, NEBRASKA 68524**

ACTIVE GUARD RESERVE VACANCY ANNOUNCEMENT

Announcement Number: AGR-AR-18-033

Closing Date: 23 February 2018

Position Title: Operations Officer

Location: 72nd CST, Lincoln, NE

Military Grade Range: Minimum 1LT(P)/O2 - Maximum CPT/O3

Military Requirements: Designated assignment for this position is 01A, Branch and Area of Concentration immaterial. Must be Basic Officer Leader Course (BOLC) complete as of closing date. Must complete the Civil Support Skills Course (CSSC) within 1 year of assignment. Must pass an OSHA physical prior to assignment and or AGR start date. Applicant must be able to maintain a Secret Clearance. **Applicants will review the qualifications for the award of this AOC in Department of the Army Pamphlet (DA PAM) 600-3. Failure to review these qualifications may result in the applicant not being eligible for the position.**

Area of Consideration: All current members of the Nebraska Army National Guard who currently hold the rank of 1LT(P)/O2 – CPT/O3 may submit applications for this position. **There is a three year service obligation upon completion of CSSC.**

Qualified applicants will be referred to the selecting official in the following order.

Area 1: Lateral Transfers of on-board AGR personnel. (CPT/O3/01A).

Area 2: N/A

Area 3: Transfer of on-board AGR personnel. (1LT(P)/O2/01A).

Area 4: All members of the Nebraska Army National Guard currently holding the rank of 1LT(P)/O2 to CPT/O3.

General Requirements:

1. Knowledge of the organization and structure of the Air and Army National Guard.
2. Selectee will be required to complete Anthrax and Smallpox immunizations.
3. Normal color vision is required.
4. Required to live within 60 minutes of unit location.

Summary of Duties: Serves as the Operations Officer/S-3 for the 72nd Civil Support Team. Supervises and leads personnel assigned to Operations and Communication section. Coordinates unit activities between Administration, Logistics, Survey, Decontamination, and Medical Sections. Conducts interface with Federal, State and local law enforcement agencies as required. Knowledgeable of the Incident Command System (ICS) employed at the local and state level and procedures for crime scene and evidence preservation at a WMD incident. Integrates current intelligence estimates into WMD CST force protection requirements and Chemical-Biological response missions. Meets with designated civilian and government agency and senior military leaders to discuss WMD CST concepts, missions and plans WMD CST involvement in state/local WMD response efforts. Serves as a WMD CST liaison/point of contact with emergency response agencies and Incident Commanders on WMD CST consequence management activities. Serves as the WMD CST Safety leader when WMD CST personnel are conducting operations in a "Hot Zone" or "contaminated area". Coordinates with designated law enforcement agencies. Serves as point of contact for all law enforcement issues. Authenticates the overall force protection plan within the WMD CST SOP and Operations orders. Develops the WMD CST Cold, Warm and Hot Zone Operations Safety Plan. Prepares and submits readiness reports, training reports, after action reviews, and situation reports. Serves as the WMD CST Air and Ground Movement Officer, coordinates air support for unit deployment and redeployment and on scene air support for the unit (AS13S). Responsible for operating the Tactical Operations Center (TOC) during response operations, stand-by missions, and unit training exercises.

Application Instructions:

Please read the application instructions as there have been changes to the application and process for applying.

!!! IMPORTANT NOTICE!!!

Applications will be screened after the job closing date, not prior. Please review your application for accuracy before you submit it to HRO. Nothing will be added to the application after 1600 hrs on the closing date.

E-mail may be sent to nq.ne.nearng.list.hro-agr-job-apps@mail.mil with a subject line of "Job Application AGR-AR-__-__ (list job announcement number)". Electronic applications will be submitted as one attachment. Applications submitted in multiple attachments will not be accepted. Applications or attachments which are unreachable or cannot be opened will not be accepted or considered.

* Candidates may apply by submitting a completed *Application for Active Guard/Reserve (AGR) Position*, NGB Form 34-1. Reference AR 135-18 Para 2-3 and NGR 600-5 Para 2-4 the following documents must be submitted. Packets without the appropriate documents or a written explanation will not be processed for interviews. Applicants will use the following checklist to ensure proper documentation is submitted.

Yes No 1. Application for Active Guard/Reserve (AGR) Position, **NGB Form 34-1, dated 20131111**. This form can be downloaded from the **Nebraska National Guard Opportunities webpage**. **Previous versions of the form will not be accepted**. Application must be signed and written explanations for YES answers must be provided within the application packet. ___(Initials)

Yes No 2. ERB/ORB. Download your **validated Selection Board Record Brief ERB/ORB** from <https://minuteman.ngb.army.mil/benefits> . **Enlisted applicants who are not MOS qualified for the announced position must include ASVAB scores on their ERB**. ___(Initials)

Yes No 3. Last five OER's/NCOER's. Applications must contain their most current OER/NCOER and if unavailable written explanation must be provided. A letter of recommendation or performance must be submitted if you don't have any OER's/NCOER's. ___(Initials)

Yes No 4. NGB 23 (RPAM). All Army National Guard Soldiers must submit a NGB 23 dated **within 6 months of closing date**. For non ARNG members, contact the AGR Branch for other options. ___(Initials)

Yes No 5. Your last 4 Army Physical Fitness Test documented on a DA 705(s). **The last APFT score must be passing and within 12 months for M-Day and 6 Months for AGR of closing date**. You must provide written explanation if you are unable to provide the last 4 APFT scores. ___(Initials)

Yes No 6. Current passing semi-annual weigh-in documented on TAG NE 600-9, DA5500/5501 or DA 705. **DA 5500/01's are required for Soldiers who exceed the weight for height Table B-1, AR 600-9**. For non ARNG members, the DA 705 will be document of record. **Current is within 6 months of closing date**. ___(Initials)

Yes No 7. IMR (Individual Medical Readiness) or Flight Physical <https://medpros.mods.army.mil/medprosnew/secure/medical/imr.aspx> with a record **PHA completion date within 12 months of closing date**. ___(Initials)

Yes No 8. Applicants will be screened for profiles (the DA 3349 is not required to be sent) . Temporary profiles MUST be cleared prior to AGR start date. Any permanent profiles with a PULHES of 3 or 4 must be supported with a Medical Fit for Duty. ___(Initials)

___ **Yes** ___ **No** 9. Any additional information/memorandums/letters of recommendation may be submitted that you feel will help qualify your application or for any "no" responses identified on this checklist.
___(Initials)

To qualify for initial entry in the AGR Program applicants must meet the eligibility requirements in AR 135-18 paragraphs 2-1, 2-2, and 2-3. IAW AR 600-8-2, Flagged ARNG and US Army Reserve (USAR) soldier may not apply for AD or ADT.

In order to comply with United States Department of Defense (DoD) requirements and ensure the safety and security of the missions, programs, property and personnel of the Nebraska Military Department and Nebraska National Guard, employees must obtain the appropriate background investigation and maintain the level of security clearance assigned to their respective work.

Failure to obtain and maintain the designated type of security clearance/background check required for the respective work, may result in a job offer being rescinded, separation of employment, and/or other actions as may be deemed in the best interest of the agency.

Prior to appointment individuals must meet the security clearance requirements for the position or submit the required documents to the Nebraska National Guard Personnel Security Manager for processing the appropriate investigation. Required forms for AGR positions – SF 86, PSIP Initiation Form, Birth Certificate (or other proof of citizenship) and Fingerprints. Technician positions also require the OF 306 and Application/Resume.

The use of official mail to forward employment applications is prohibited. Applications submitted using government postage will not be considered.

Applications may be submitted by e-mail, postal mail, or hand-delivered to the HRO no later than 1600 hours on the closing date. Applications received after the closing time will not be considered for the position.

Mail applications to: NE National Guard
Human Resource – AGR Branch
2433 NW 24th Street
Lincoln, NE 68524

The HRO is not responsible for any malfunctions when using electronic means to transmit job applications. Applicants may verify receipt of their application telephonically or via email.

The Nebraska National Guard is an equal opportunity employer; we do not discriminate on the basis of race, gender, sexual orientation, religion, national origin or ethnicity.