



DEPARTMENT OF THE ARMY  
NEBRASKA NATIONAL GUARD  
DIRECTORATE OF PERSONNEL ADMINISTRATION  
ENLISTED PROMOTION SECTION  
2433 NW 24<sup>TH</sup> STREET  
LINCOLN, NE 68524

## VACANCY ANNOUNCEMENT

**Announcement Number:** PA1-17-003

**Closing Date:** Open Until Filled

**Position Title & Unit:** PUBLIC AFFAIRS OPS NCO, 111TH PUBLIC AFFAIRS DET, Para 101, Line 2

**Location:** Lincoln, NE

**Military Grade Range:** SGT/E5 - SFC/E7 **CPMOS:** 46Z40

**Military Requirements:** Hold MOS 46Q or 46R prior to award of MOS 46Z. Under extraordinary circumstances this requirement is waivable by the Director, U.S. Army Public Affairs Center, Ft George G. Meade, MD 20755-5650. A physical demands rating is nonapplicable. A physical profile of 323332. Minimum score in aptitude area--N/A. No record of conviction by special or general courts-martial or civilian courts of offenses listed in of AR 27-10 (Military Justice), chapter 24 or otherwise required to register as a sexual offender under AR 27-10, chapter 24.

**Area of Consideration:** All eligible members of the Nebraska Army National Guard and individuals who are eligible for Enlistment or transfer into the Nebraska Army National Guard who meet the grade requirements stated in Military Grade Range listed above. In order to be promoted in this position, the Soldier must be on the current STEP list and fully qualified for promotion IAW AR 600-8-19. Soldiers not holding the requisite NCOES for their current grade must agree to complete all NCOES/SSD Requirements within one year of assignment.

**General Requirements:**

1. Currently assigned in the Nebraska Army National Guard with a rank in the range listed in Military Grade Range.
2. Not currently "Flagged from Favorable Personnel Actions" or under a "Bar to Reenlistment"
3. Meet other requirements as stated in **Military Requirements** above.

**Summary of Duties:** Plans and organizes work schedules and assigns specific tasks in support of command information and public affairs programs. Supervise the preparation of information for release on Army matters through news releases, articles, web-based media and photographs. Facilitate public information through media relations. Supervises or prepares evaluations, reports, correspondence, records and plans pertaining to Army public affairs programs. Supervise the operation of AFRTS affiliates or comparable broadcast activity, to include a separate broadcast section, team or detachment. Supervise the preparation of information for release on Army matters through radio, web-based media and television.

**Application Instructions:**

Apply by submitting a completed packet in accordance with Traditional NCO Vacancy Application *Applications may be submitted by e-mail or digital sharing to the G1 no later than 1600 hours on the closing date. **Electronic applications or attachment must be Acrobat Reader format on one single attachment.** Applications received after the closing time will not be considered for the position. The use of official mail to forward employment applications is prohibited. Applications submitted using government postage will not be considered. E-mail may be sent to [john.r.williss.mil@mail.mil](mailto:john.r.williss.mil@mail.mil) (link can be found on NEGUARD.COM Traditional Guard Announcements site) with a subject line of "**Vacancy Application PA1-17-003**" Electronic applications or attachment must be in Acrobat Reader. Applications or attachments which are unreadable or cannot be opened will not be accepted or considered. DPA is not responsible for any malfunctions when using electronic means to transmit job applications. Applicants may verify receipt of their application telephonically by calling (402)309-8152.*