



DEPARTMENT OF THE ARMY  
NEBRASKA NATIONAL GUARD  
DIRECTORATE OF PERSONNEL ADMINISTRATION  
ENLISTED PROMOTION SECTION  
2433 NW 24<sup>TH</sup> STREET  
LINCOLN, NE 68524

## VACANCY ANNOUNCEMENT

**Announcement Number:** MT0-17-003

**Closing Date:** Open Until Filled

**Position Title & Unit:** MORTUARY AFFAIRS SGT, HHC, 734TH BSB, Para 108,

Line 14 **Location:** Kearney, NE

**Military Grade Range:** SPC/E4 - SGT/E5 **CPMOS:** 92M20

**Military Requirements:** A physical demands rating of light. A physical profile of 222221. No aversion to the sight and handling of needles, human tissues, blood, skeletal and/or decomposed human remains. Per AR 600-8-19, promotion to MSG and SGM requires an interim secret eligibility or higher. Qualifying scores. A minimum score of 90 in aptitude area GM in Armed Services Vocational aptitude Battery (ASVAB) tests administered prior to 2 January 2002. (b) A minimum score of 88 in aptitude area GM on ASVAB tests administered on and after 2 January 2002.

**Area of Consideration:** All eligible members of the Nebraska Army National Guard and individuals who are eligible for Enlistment or transfer into the Nebraska Army National Guard who meet the grade requirements stated in Military Grade Range listed above. In order to be promoted in this position, the Soldier must be on the current STEP list and fully qualified for promotion IAW AR 600-8-19. Soldiers not holding the requisite NCOES for their current grade must agree to complete all NCOES/SSD Requirements within one year of assignment.

**General Requirements:**

1. Currently assigned in the Nebraska Army National Guard with a rank in the range listed in Military Grade Range.
2. Not currently "Flagged from Favorable Personnel Actions" or under a "Bar to Reenlistment"
3. Meet other requirements as stated in **Military Requirements** above.

**Summary of Duties:** Searches areas for unburied dead, hasty, isolated, or unmarked graves, personal effects, and identification media. Disinters remains, records personal effects and evacuates remains and personal effects to designated points. Determines and records recovery locations on maps, sketches, and overlays. Establishes and records tentative identification. Assists in preparation, preservation, and shipment of remains. Inventories, safeguards, and evacuates personal effects. Assists in mass casualty burials. Plans and supervises search and recovery operations of deceased personnel, personal effects, and identification media. Instructs in special handling, marking, and shipping of contagious disease cases and processing of contaminated remains. Supervises receipt, storage, and issue of supplies and equipment. Accompanies remains and personal effects to designated locations and assists with arrangements for military honors at place of burial.

**Application Instructions:**

Apply by submitting a completed packet in accordance with Traditional NCO Vacancy Application *Applications may be submitted by e-mail or digital sharing to the G1 no later than 1600 hours on the closing date. **Electronic applications or attachment must be Acrobat Reader format on one single attachment.** Applications received after the closing time will not be considered for the position. The use of official mail to forward employment applications is prohibited. Applications submitted using government postage will not be considered. E-mail may be sent to [john.r.williss.mil@mail.mil](mailto:john.r.williss.mil@mail.mil) (link can be found on NEGUARD.COM Traditional Guard Announcements site) with a subject line of "**Vacancy Application MT0-17-003**" Electronic applications or attachment must be in Acrobat Reader. Applications or attachments which are unreadable or cannot be opened will not be accepted or considered. DPA is not responsible for any malfunctions when using electronic means to transmit job applications. Applicants may verify receipt of their application telephonically by calling (402)309-8152.*