

**NEBRASKA NATIONAL GUARD
HUMAN RESOURCES OFFICE
2433 NORTHWEST 24TH STREET
LINCOLN, NEBRASKA 68524**

ACTIVE GUARD RESERVE VACANCY ANNOUNCEMENT

Announcement Number: FTNGDOS-AR-17-008

Closing Date: 28 October 2016

Position Title: Cyber Plans Officer

Location: G3, Lincoln, NE

Military Grade Range: Minimum CPT/O3 – Maximum MAJ/O4

Military Requirements: Designated MOS for this position is immaterial (O1A). Position is a long term ADOS contingent on FY17 funding availability. Applicants must hold a SECRET security clearance and be able to obtain and maintain a TOP SECRET (TS) security clearance and SCI caveats. Authorization of PCS is not authorized due to funding constraints. Selected individual must have a valid state driver's license. Service Member cannot meet or exceed 6 years on consecutive orders (MOB, AT, ADOS, ADT, AD) without a 31 day break.

Area of Consideration: All officers who are currently Nebraska National Guardsman and those that are eligible to become a Nebraska National Guardsman, O1A officer generalist in the rank of CPT/O3 – MAJ/O4 may submit applications for this position. Preference to applicants who are Captains Career course and Company Command complete, and applicants with assignments within the cyber community of interest (e.g. COCOM JCC, USCC, ARCYBER, NGB G3/G2/G6, Cyber COE Defensive Cyber Ops Elements (DCOE/CND-T), CPTs, etc). Selection panel will assess applicants with a diversity of talent in cyber-related fields. **All current hiring procedures will be in accordance with the FTNGD-OS Policy.**

Summary of Duties: Subject matter expert in Army training management and the Army Operations Process and knowledge of Cyber, Signal or Military Intelligence operations. Assists the State Training Officer and Chief Information Officer in planning, preparing and executing the unit training program for Cyber Protection Team (CPT) 179. Advises State Training Officer on technical, individual training requirements related CMF CF17 to develop tailored training plans IAW DA PAM 600-3 excerpts for AOC 17A and MOS 170A and DoD 8570.01-M, Information Assurance Workforce Improvement Program certification requirements. Works directly with Force Integration Readiness Officer ISO of CPT 179 activation. Attends planning and synchronization workshops to assure CPT 179 Initial Operating Capability goals are met along with long term plans, budgeting, and staff synchronization to meet Full Operational Capability requirements. Understands ATRRS, FMS-WEB, NETUSR and other applicable G3 automation systems.

Application Instructions:

Please read the application instructions as there have been changes to the application and process for applying.

!!! IMPORTANT NOTICE!!!

Applications will be screened after the job closing date, not prior. Please review your application for accuracy before you submit it to HRO. Nothing will be added to the application after 1600 hrs on the closing date.

E-mail may be sent to ng.ne.nearng.list.hro-agr-job-apps@mail.mil with a subject line of "Job Application FTNGDOS-AR-__-__ (list job announcement number)". Submit Electronic applications as one attachment. Applications as multiple attachments will not be accepted. Applications which are unreadable or cannot be opened will not be accepted or considered.

Candidates may apply by submitting a completed DA Form 1058-R (Application for Active Duty for Training, Active Duty for Special Work, Temporary Tour of Active Duty, and Annual Training for Soldiers of the Army National Guard and U.S. Army Reserve). Reference Guidance for Full-Time National Guard Duty for Operational Support (FTNGD-OS), Duty MIL 02-035-12 and PPOM #13-020 the following documents must be submitted.

Packets without the appropriate documents or a written explanation will not be processed for interviews. Applicants will use the following checklist to ensure proper documentation is submitted.

Yes No **1. Copy of Job Announcement as Cover Sheet for application packet**

Yes No **2. Application for Active Duty for Training, Active Duty for Special Work, Temporary Tour of Active Duty, and Annual Training for Soldiers of the Army National Guard and U.S. Army Reserve Position, DA Form 1058-R. This form can be downloaded from the Nebraska National Guard Opportunities webpage.**

Yes No **3. ERB/ORB. Soldiers can download their validated Selection Board Record Brief ERB/ORB from <https://minuteman.ngb.army.mil/benefits> . Enlisted applicants who are NOT MOSQ for the position in which applying must include ASVAB scores on the ERB.**

Yes No **4. Five latest OER's/NCOER's. Applications must contain their most current NCOER/OER and if unavailable written explanation must be provided. If you do not have any OER's/NCOER's, a letter of recommendation or performance evaluation must be submitted on Soldiers not requiring an OER/NCOER.**

Yes No **5. NGB Form 23 (RPAM). All Army National Guard Soldiers will submit a current copy (within the last 6 months).**

Yes No **6. Completed FTNGD Annual Statement of Understanding This form can be downloaded from the Nebraska National Guard Opportunities webpage.**

Yes No **7. Current DA Form 705, Army Physical Fitness Test Scorecard, listing last 4 APFT scores. Applicants must have a current passing APFT within 6 months from application submission date.**

Yes No **8. Current passing semi-annual weigh-in on TAG-NE 600-9, DA 705 or DA5500/5501 if required, within 6 months of closing date.**

Yes No **9. IMR (Individual Medical Readiness) Record showing a PHA completion date within 12 months and HIV within 2 years <https://medpros.mods.army.mil/medprosnew/secure/medical/imr.aspx> Include a current copy of your DA Fm 3349 if on profile. Any PULHES with a 3 or 4 must be approved by a MAR2 process or PDES and found fit for retention in primary MOS.**

Yes No **10. Any additional information/memorandums/letters of recommendation may be submitted that you feel will help qualify your application.**

In order to comply with United States Department of Defense (DoD) requirements and ensure the safety and security of the missions, programs, property and personnel of the Nebraska Military Department and Nebraska National Guard, employees must obtain the appropriate background investigation and maintain the level of security clearance assigned to their respective work.

Failure to obtain and maintain the designated type of security clearance/background check required for the respective work, may result in a job offer being rescinded, separation of employment, and/or other actions as may be deemed in the best interest of the agency.

Prior to appointment individuals must meet the security clearance requirements for the position or submit the required documents to the Nebraska National Guard Personnel Security Manager for processing the appropriate investigation. Required forms for AGR positions – SF 86, PSIP Initiation Form, Birth Certificate (or other proof of citizenship) and Fingerprints. Technician positions also require the OF 306 and Application/Resume.

The use of official mail to forward employment applications is prohibited. Applications submitted using government postage will not be considered.

Applications may be submitted by e-mail, postal mail, or hand-delivered to the HRO no later than 1600 hours on the closing date. Applications received after the closing time will not be considered for the position.

Mail applications to: NE National Guard
Human Resource – AGR Branch
2433 NW 24th Street
Lincoln, NE 68524

The HRO is not responsible for any malfunctions when using electronic means to transmit job applications. Applicants may verify receipt of their application telephonically or via email.