

**NEBRASKA NATIONAL GUARD
HUMAN RESOURCES OFFICE
2433 NORTHWEST 24TH STREET
LINCOLN, NEBRASKA 68524**

ACTIVE GUARD RESERVE (AGR) VACANCY ANNOUNCEMENT

Announcement Number: FTNGDOS-AR-17-006

Closing Date: 26 October 2016

Position Title: Project Manager

Location: 209th RTI, Camp Ashland, NE

Military Grade Range: Minimum SGT/E5 - Maximum SSG/E6

Military Requirements: Designated MOS for this position is 12 Series. Applicants must hold this MOS and have worked directly in the MOS career field for the past year. Applicants will review NGB-ARH PPOM #13-020, Paragraph 12 in reference to AT and IDT with their Commanders prior to signing the Statement of Understanding. Service Member cannot meet or exceed 6 years on consecutive orders (MOB, AT, ADOS, ADT, AD) without a 31 day break. This position is funded through 30 September 2017; early end date is subject to availability of funding and mission requirements. Applicants will review the qualifications for this position prior to application. Failure to review these qualifications may result in the applicant not being eligible for the position. PCS/PER DIEM WILL NOT BE PAID.

Area of Consideration: All members of the Nebraska Army National Guard in the rank of SGT/E5 – SSG/E6 may submit applications for this position. **All current hiring procedures will be in accordance with the FTNGD-OS Policy.**

Specific Requirements:

1. Experienced and qualified physically and intellectually to serve as an engineer in the Army and in a training environment.
2. Capable of mitigating conflicts between 209 RTI class requirements, CFMO, and civilian contractor schedules.
3. Have an understanding of the complexity of issues contracting brings to the RTI and experience compiling and submitting job data is preferred.
4. Be available to the RTI staff for the majority of the year with exceptions for schooling and MOS specific training requirements.
5. Capable of working long hours, 7 days a week and on call.
6. Capable of responding quickly in emergency.

Summary of Duties: Provides advice in matters pertaining to engineering activities related to construction and utility operations. Assist in construction planning, scheduling, and material estimating. Provides supervision and direction to groups performing construction operations. Inspect construction activities. Meet regularly and integrate with DFMO for understanding of the broader mission and State requirements.

Application Instructions:

Please read the application instructions as there have been changes to the application and process for applying.

!!! IMPORTANT NOTICE!!!

Applications will be screened after the job closing date, not prior. Please review your application for accuracy before you submit it to HRO. Nothing will be added to the application after 1600 hrs on the closing date.

E-mail may be sent to nq.ne.nearng.list.hro-agr-job-apps@mail.mil with a subject line of "Job Application FTNGDOS-AR-__-__ (list job announcement number)". Electronic applications will be submitted as one attachment. Applications submitted in multiple attachments will not be accepted. Applications or attachments which are unreachable or cannot be opened will not be accepted or considered.

Candidates may apply by submitting a completed DA Form 1058-R (Application for Active Duty for Training, Active Duty for Special Work, Temporary Tour of Active Duty, and Annual Training for Soldiers of the Army National Guard and U.S. Army Reserve). Reference Guidance for Full-Time National Guard Duty for Operational Support (FTNGD-OS) and Full-Time National Guard Duty Mobilization Augmentee (FTNGDMA) Duty MIL 02-035-12 and PPOM #13-020 the following documents must be submitted.

Packets without the appropriate documents or a written explanation will not be processed for interviews. Applicants will use the following checklist to ensure proper documentation is submitted.

Yes No **1. Copy of Job Announcement as Cover Sheet for application packet**

Yes No **2. Application for Active Duty for Training, Active Duty for Special Work, Temporary Tour of Active Duty, and Annual Training for Soldiers of the Army National Guard and U.S. Army Reserve Position, DA Form 1058-R. This form can be downloaded from the Nebraska National Guard Opportunities webpage.**

Yes No **3. ERB/ORB. Soldiers can download their validated Selection Board Record Brief ERB/ORB from <https://minuteman.ngb.army.mil/benefits> . Enlisted applicants who are NOT MOSQ for the position in which applying must include ASVAB scores on the ERB.**

Yes No **4. Five latest OER's/NCOER's. Applications must contain their most current NCOER/OER and if unavailable written explanation must be provided. If you do not have any OER's/NCOER's, a letter of recommendation or performance evaluation must be submitted on Soldiers not requiring an OER/NCOER.**

Yes No **5. NGB Form 23 (RPAM). All Army National Guard Soldiers will submit a current copy (within the last 6 months).**

Yes No **6. Completed FTNGD Annual Statement of Understanding This form can be downloaded from the Nebraska National Guard Opportunities webpage.**

Yes No **7. Current DA Form 705, Army Physical Fitness Test Scorecard, listing last 4 APFT scores. Applicants must have a current passing APFT within 6 months from application submission date.**

Yes No **8. Current passing semi-annual weigh-in on TAG-NE 600-9, DA 705 or DA5500/5501 if required, within 6 months of closing date.**

Yes No **9. IMR (Individual Medical Readiness) Record showing a PHA completion date within 12 months and HIV within 2 years <https://medpros.mods.army.mil/medprosnew/secure/medical/imr.aspx> Include a current copy of your DA Fm 3349 if on profile. Any PULHES with a 3 or 4 must be approved by a MAR2 process or PDES and found fit for retention in primary MOS.**

____ Yes ____ No **10.** Any additional information/memorandums/letters of recommendation may be submitted that you feel will help qualify your application.

In order to comply with United States Department of Defense (DoD) requirements and ensure the safety and security of the missions, programs, property and personnel of the Nebraska Military Department and Nebraska National Guard, employees must obtain the appropriate background investigation and maintain the level of security clearance assigned to their respective work.

Failure to obtain and maintain the designated type of security clearance/background check required for the respective work, may result in a job offer being rescinded, separation of employment, and/or other actions as may be deemed in the best interest of the agency.

Prior to appointment individuals must meet the security clearance requirements for the position or submit the required documents to the Nebraska National Guard Personnel Security Manager for processing the appropriate investigation. Required forms for AGR positions – SF 86, PSIP Initiation Form, Birth Certificate (or other proof of citizenship) and Fingerprints. Technician positions also require the OF 306 and Application/Resume.

The use of official mail to forward employment applications is prohibited. Applications submitted using government postage will not be considered.

Applications may be submitted by e-mail, postal mail, or hand-delivered to the HRO no later than 1600 hours on the closing date. Applications received after the closing time will not be considered for the position.

Mail applications to: NE National Guard
Human Resource – AGR Branch
2433 NW 24th Street
Lincoln, NE 68524

The HRO is not responsible for any malfunctions when using electronic means to transmit job applications. Applicants may verify receipt of their application telephonically or via email.